

Appeal to Change Academic Plan

If you are currently receiving federal student aid under an approved Satisfactory Academic Progress (SAP) Appeal and you wish to make changes to your academic plan or have officially changed your program of study, please complete this form. You are required to provide justification for the change and supporting documentation for your stated circumstances. Examples of extenuating circumstances include injury or illness that impedes you from continuing in your prior career pursuits.

A. Student Information (Please Print)

Last Name	First Name	M.I.	PCC Student ID Number	Telephone Number

B. Schedule an appointment with an Academic Advisor/Counselor and develop an Academic Planner for your new program of study:

I understand that only coursework that is applicable to my program of study will be considered in the calculation of financial aid.

Initial _____

I need: _____ Credit/Clock hours to complete my new PCC program of study in: _____

Initial _____

My anticipated graduation date is (month and year): _____

Advisor/Counselor Printed Name	Advisor/Counselor Signature	Campus
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C. Appeal Questions

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1. Why are you changing your Program of Study (POS)? Note: You must have special, extenuating reasons for this change.

 2. How will your new POS support your long-term academic long-term goals?

 3. What other measures have you taken to make yourself academically successful?

D. Student Signature (Required)

Student Signature	Date

Scan and upload the completed appeal form, academic planner and supporting documents using the MyPima FA Document Upload tool, or submit to any campus Student Services Center.

FINANCIAL AID SAP APPEAL COMMITTEE USE ONLY		
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Comments:		
Appeal Committee Representative Signature	Campus	Date