

**Section:** COVID-19 Self-Reporting Requirement and Process FAQs

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**Sponsoring Unit/Department:** Human Resources

## COVID-19 Self-Reporting Requirement and Process FAQs

### **Why is the College requiring self-reporting of COVID-19 illness or suspected exposure?**

There are two reasons:

1. We want to be sure that affected persons are aware of the support resources that may be available to them (i.e. medical testing, leave benefits, work or education accommodations, etc.)
2. The College may need to take measures to protect the health of others. For example, an individual who might have been exposed but has no symptoms might be able to continue to be on site with appropriate precautions (i.e. requiring that individual to have temperature checks, wear a mask, work in a more isolated location, etc.). The College may also need to give notice and take measures to protect the health and/or isolate others who may have been in contact with the affected individual.

### **What happens with health information?**

The College maintains the confidentiality of health information and only shares information with those who need the information to take the necessary and appropriate actions. For example, the College might need to inform employees in a certain work location or students in a particular class that they have been in contact with someone who has tested positive for COVID-19, but would not reveal the identity of the specific individual or details about their health.

### **Why has the College started mandatory self-reporting now? I thought everyone was working or attending class remotely?**

A limited number of College employees continue to work on site because some functions can only be performed on site. The College is planning for the time when additional employees return to their regular work locations and when students return to campus. Providing advance notice of the requirement will support these planning efforts and promote safety as the College transitions operations.