

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, September 13, 2017 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Mark Hanna, Chair
Demion Clinco, Secretary/Vice Chair
Meredith Hay
Sylvia Lee

Absent:

Luis Gonzales

REPRESENTATIVES TO THE BOARD

Nick Betts-Childress, Student
Joi Stirrup, Staff
Sean Mendoza, Adjunct
Brooke Anderson, Faculty
Nina Corson, Administrator

RECORDING SECRETARY

Andrea Gauna

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
Michael Amick, Vice President of Distance Education
David Bea, Executive Vice Chancellor, Finance and Administration
Dan Berryman, Vice Chancellor, Human Resource
Yira Brimage, Vice President of Student Affairs and Engagement
Lisa Brosky, Vice Chancellor, External Relations
Gregory Busch, Vice President of Instruction and Transfer Pathways

Alison Colter-Mack, Assistant Vice Chancellor, Human Resources
Nina Corson, Dean of Mathematics and Student Affairs
Suzanne Desjardin, Dean of Social Sciences and Student Affairs
David Doré, Campus President, Downtown and Northwest Campus
Esperanza Duarte, Special Assistant to the Chancellor, Acting
Dolores Duran-Cerda, Provost and Executive Vice Chancellor, Academic and Student Services
Julian Easter, Assistant Vice Chancellor for Academic Affairs
Libby Howell, Executive Director for Media, Community and Government Relations
Karrie Mitchell, Assistant Vice Chancellor for Enrollment Management & Student Affairs
Lorraine Morales, President, Community and East Campus
Melissa Moser, Executive Director of Financial Aid and Title IV Compliance
Bruce Moses, Assistant Vice Chancellor for Accreditation
Ann Parker, Vice President of Student Affairs and Transitions
Michael Parker,
Morgan Phillips, Campus President, Desert Vista and West Campus
Terry Quest, Assistant Vice Chancellor for Finance
Nicola Richmond, Assistant Vice Chancellor, Institutional Research & Planning
Ian Roark, Vice President of Workforce Development
Irene Robles-Lopez, Vice President of Student Development
Ted Roush, Campus Vice President
Bill Ward, Vice Chancellor for Facilities

GENERAL MATTERS

Call to Order

Mark Hanna called the meeting to order at 5:30 p.m.

Pledge of Allegiance

Meredith Hay led the Pledge of Allegiance

Governing Board Recognition and/or Awards – Faculty Emeritus Recognition

Public Comment – Call to Audience

Mark J. Grushka, acknowledge 40 years of PCC Motorcycle Rider Education

Ana Mendoza, Elizabeth Kurilko and Nicolas Hernandez, student support for DACA

Remarks by Governing Board Members

Board Chair Hanna spoke on his support of DACA, his interaction with students on the first day of Fall semester, two public safety graduations, the official welcome of the Provost, and The Victoria Foundation event in Phoenix.

Board Chair Hanna acknowledged the passing of Paul Weisenburger.

Board member Lee reported that she will be attending ACCT's National Conference in Las Vegas and has been asked to present on several different topics.

REPORTS

Administration Report

Accreditation Update

Bruce Moses, Assistant Vice Chancellor for Accreditation and Quality Improvement provided an overview of where we are at in the efforts of accreditation.

Mr. Moses noted that he has a final agenda for the peer review site location visits in October.

The Accreditation Steering Group will have a planning retreat on December 8th.

Mr. Moses will have more information at the next Board meeting on the Colleges areas of strength. Mr. Moses noted one of those areas is Developmental Education, it was reported that they have some new information and evidence to share.

At the January Board meeting Mr. Moses will present a packet of initial arguments and supporting documents that we are meeting the criterions.

A peer reviewer from HLC, Dr. Irene Covala, will be visiting three sites on October 23 & 24, 2017. She will be visiting with faculty, students, and PCC leadership at Davis-Monthan and Public Safety on October 23rd. On October 24th, she will visit District Office with Chancellor Lambert, Dave Bea and then visit the Casino Del Sol site.

Enrollment Update

Karrie Mitchell, Assistant Vice Chancellor for Enrollment Management and Student Affairs provided an update on enrollment. Enrollment is up 1.29%. Headcount and FTSE are down but this is a similar trend with other colleges across the state.

Dr. Mitchell provided headcount data by ethnicity showing that we are in alignment with the county census.

Dr. Mitchell discussed some of the new initiatives for the intake enrollment funnel process. A welcoming video has been created and there are conversations with students about career confidence. This initiative supports guided pathways.

An audit was conducted of 53 certificate programs and it was discovered that 22 of the programs do not require a placement test. One of the initiatives being worked on is programming this into the application system so the placement test requirement does not pop up for these programs.

For students who have decided on a program, a new program orientation has been developed to talk about pathways for these students. For those students who are undecided, an exploratory orientation run by counselors gives them an opportunity to explore career options. Pima Connection is another initiative being worked on.

The last initiative is the development of the Decision Tree, students answer questions to funnel them into the correct application. This process will be in place this semester.

Board member Hay asked when we will see changes to the number of persistence. Dr. Mitchell reported that the Decision Tree will be up and running within 60 days, Pima Connection by the end of October, the admissions application this semester and by next fall you should see an increase in enrollment and persistence as well. With guided pathways we should see improvement in enrollment in the next couple of years.

Board member Hanna wants to be sure that Dr. Mitchell is checking in with the outreach group to find out what's working and what's not working.

Dr. Mitchell noted that one on one advising is in process.

Reports by Representatives to the Board

Student – Nick Betts-Childress

Student Representative Nick Betts-Childress highlighted student sponsored activities at each of the campuses.
Students did not present a recommendation/concern to the Board.

Adjunct – Sean Mendoza

Adjunct Representative Sean Mendoza reported that the adjunct faculty would like to create an infrastructure for adjuncts to communicate with one another. Google Communities is being used to get more adjuncts connected.
Adjuncts did not present a recommendation/concern to the Board.

Faculty – Brooke Anderson

Faculty Representative Brook Anderson presented the faculty report which included information about a proposal for a teaching and learning center approved by the Executive Leadership Team, a sub-committee working with Gregg Bush, West Campus Vice President on guided pathways, and a the Faculty Evaluation Group working on a process for professional development initiatives. Ms. Anderson also noted that Faculty Senate is working on this year's All Faculty Day.
Faculty recommended that the workloads, clerical support and compensation of the new faculty leadership be examined. It was noted that there are some inequities in the workloads.

Staff – Joi Stirrup

There was no report.
Staff did not present a recommendation/concern to the Board.

Administrator – Nina Corson

Administrator Representative Nina Corson reported on their support of the Guided Pathways project, Fast Pass events, Brian Stewart, Dean of Education and Student Affairs was selected to be a member of the board for Tucson Values Teachers, and Micheal Amick, Vice President for Distance Education was elected to join All College Council. She also reported on Pima Connection (Starfish).
Administrators encourage the Board to support our DACA students.

Chancellor's Report

Highlights of Chancellor's report included:

- Chancellor Lambert introduced the new Dean of Communications at Downtown Campus, Kenneth Chavez and the Director of Dual Enrollment, Tom Clooney.
- Guided Pathways and block scheduling is making progress and we should reach our goal of implementation by Fall 2018.
- AGM Containers had discussions with Chancellor Lambert on tuition reimbursement programs.
- PCC was awarded the Gold Seal of Good Health Keeping from the Wellness Council of Arizona.
- There will be a Center of Excellence Summit on October 6th.
- Pima Community College and Maricopa will submit their budget focusing on the STEM Program.

- Dr. Dave Bea, Executive Vice Chancellor for Finance and Administration will report on the bond process at the next Board meeting.
- There will be a recommendation to the Board next month for the Santa Cruz County Provisional District.
- Chancellor Lambert provided statistics on middle skilled jobs.

INFORMATION ITEMS

Financial Report – July 2017 Financial Statements

This item was noted as an information item.

Employment Information

This item was noted as an information item.

Adjunct Faculty Appointments

This item was noted as an information item.

Administrative Procedure Changes

AP 3.10.01: Admission and Registration — *New* was noted as an information item.

Administrative Procedure Transition Update

RG-3501/A: Admissions and Registration — *Deletion* and SPG-3501/AC: Registration Process for Credit Courses — *Deletion* were noted as information items.

Board Policy Substantive Changes – First Reading

BP 2.01: Diversity — *Revised* was noted as an information item.

Unclassified Pay Rates for Temporary Employment-Interpreters

This item was noted as an information item.

ACTION ITEMS

Consent Agenda

Board Member Lee requested that 4.1(12) – Personnel Policy Statement for Faculty, 2017/2018 Fiscal Year be pulled from the Consent Agenda and discussed separately.

Motion No. 201709-02

Demion Clinco – M, Meredith Hay – S, to approve the Consent Agenda.

4.1 (1) Approval of Minutes of the following meetings:

- A. Special Meeting to conduct Executive Session on August 16, 2017
- B. Regular Meeting of August 16, 2017
- C. Study Session of August 21, 2017

- (2) Intergovernmental Agreement (IGA): Picture Rocks Fire Department
- (3) Agreement: Pima Community College and SEP-Santander-Bécalos International Program
- (4) Operating Agreement: Green Valley Learning Center
- (5) Contract: U.S. Department of Justice Federal Bureau of Prisons Administration Division
- (6) Contract: eLumen Assessment Management System
- (7) Contract: ConvergeOne-Extreme Hardware Maintenance, Licensing, and Services, 2017-2018
- (8) Contract: ConvergeOne for Upgrade of Avaya Telephone System-Phase 2
- (9) Contract: OPTIV-McAfee Maintenance, Licensing, and Services, 2017-2018
- (10) Contract: HP Computers for Division of Nursing Lease Agreement
- (11) Dual Enrollment: Compass High School

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Board Chair Hanna noted that the College is looking at the best use for this property and exploring different options for the building.

OTHER ACTION ITEMS

Personnel Policy Statement for Faculty, 2017/2018 Fiscal Year

Board member Lee noted that she supports the recommendation but needs a better understanding of the compensation system.

Dr. Morgan Phillips reported on how the College arrived at the new system of compensation. The structure is more flexible for the divisions and the budget has been aligned. Compensation has been tied to enrollment. Dr. Phillips noted that this change is not static.

Faculty Senate is embracing the leadership structure but there are concerns in Senate that different campuses are getting different levels of support for leadership. Faculty Senate will continue to review this.

Motion No. 201709-03

Demion Clinco – M, Meredith Hay – S, to approve the Personnel Policy Statement for Faculty, 2017/2018 Fiscal Year

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Governing Board 2017-18 Priorities and Action Items

Motion No. 201709-04

Demion Clinco – M, Meredith Hay – S, to approve the 2017-18 Governing Board Priorities and Action Items.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Chancellor’s 2016-17 Evaluation

Motion No. 201709-05

Sylvia Lee – M, Demion Clinco – S, to approve the 2016-17 Chancellor’s Evaluation.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Property Acquisition: 127 W. Drachman

Motion No. 201709-06

Meredith Hay – M, Demion Clinco – S, to approve the acquisition of real estate property located at 127 W. Drachman.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Property Acquisition: 333 W. Mabel Street

Motion No. 201709-07

Meredith Hay – M, Demion Clinco – S, to approve the acquisition of real estate property located at 333 W. Mabel Street.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

ADJOURNMENT

Adjournment

The meeting adjourned at 7:07 p.m.

Secretary

Date