

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 14, 2017 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Mark Hanna, Chair
Demion Clinco, Secretary/Vice Chair
Meredith Hay
Sylvia Lee
Luis Gonzales

REPRESENTATIVES TO THE BOARD

Michael Tulino, Staff
Bruce Moses, Administrator

RECORDING SECRETARY

Andrea Gauna

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
Michael Amick, Vice President of Distance Education
David Bea, Executive Vice Chancellor, Finance and Administration
Dan Berryman, Vice Chancellor, Human Resource
Yira Brimage, Vice President of Student Affairs and Engagement
Lisa Brosky, Vice Chancellor for External Relations
Gregory Busch, Vice President of Instruction and Transfer Pathways
Alison Colter-Mack, Assistant Vice Chancellor for Human Resources
Aubrey Conover, Campus Vice President

Suzanne Desjardin, Dean of Social Sciences and Student Affairs
Esperanza Duarte, Special Assistant to the Chancellor, Acting
Dolores Duran-Cerda, Provost and Executive Vice Chancellor for Academic and Student Services, Acting
Julian Easter, Assistant Vice Chancellor for Curriculum and Academic Services
Libby Howell, Executive Director for Media, Community and Government Relations
Lorraine Morales, President, Community and East Campus
Melissa Moser, Executive Director of Financial Aid and Title IV Compliance
Bruce Moses, Assistant Vice Chancellor for Accreditation
Ann Parker, Vice President of Student Affairs and Transitions
Morgan Phillips, Campus President, Desert Vista and West Campus
Terry Quest, Assistant Vice Chancellor for Finance
Nicola Richmond, Assistant Vice Chancellor, Institutional Research & Planning
Ian Roark, Vice President of Workforce Development
Irene Robles-Lopez, Vice President of Student Development
Ted Roush, Campus Vice President
Edgar Soto, Dean of Athletics, Fitness and Wellness
Brian Stewart, Dean of Education and Student Affairs
Bill Ward, Vice Chancellor for Facilities
Greg Wilson, Dean of Applied Technology
Darla Zirbes, East Campus Vice President

GENERAL MATTERS

Call to Order

Mark Hanna called the meeting to order at 6:10 p.m.

Public Comment – Call to Audience

Ariel Villasenor-Inform the Board about how important Alonso Minjarez's position is at PCC Engineering Department.

Danilo Andrade Mendoza-To discuss Alonso Minjarez

Vashti Reymond- Engineering Department issue and how important Alonso Minjarez is to the department.

Maya A. Bernal-Certain pillars of the STEM program that should be included in the budget in order for the students and community to succeed.

Luis Rodriguez-To discuss Alonzo Minjarez

Lyra Troy-Human Resources Process

Alonso Minjarez-Concerns with STEM advising

Board Chair Hanna would like the Chancellor to do a thorough review of the selection process, both internal and external, and also how we determine who's qualified to move on. This information needs to be reported back to the Board. Board member Gonzales asked that the Board have a report back in two weeks.

Remarks by Governing Board Members

Board Chair Hanna acknowledged the passing of Rudy Castro and Bram Goldman. He also recognized the sports programs and the NJCAA Academic All-Americans. He congratulated Dr. Dolores Duran-Cerda, Dr. Emily Halverson Otts and Michael Tulino for their new positions.

Board Chair Hanna reported on the many graduations and awards ceremonies he attended the past month.

Board Member Clinco congratulated all of the recent graduates and acknowledged the staff and faculty who helped the students succeed.

Board member Lee acknowledged all of the wonderful students and talked about Bram Goldman's contributions to Pima Community College (PCC).

Board Member Hay did not have any comments.

Board Member Gonzales wanted to recognize the students who spoke during public comment. He also acknowledged Rudy Castro.

REPORTS

Administration Report

Arizona Legislative update

Jonathan Paton provided an update to the Board about some of the legislative bills that are important to PCC. He noted some impending issues, such as Prop 301, HB2120 (prohibitive courses bill), and HB2019. HB2019 would have taken away the College's ability to bond without having a vote of the people and would have made it difficult to do business at PCC. The HB2019 bill died. He also discussed the State budget and how PCC is now part of the formula again. PCC did not receive any money this fiscal year but it is a victory for the College.

Mr. Paton reported on Prop 301 and noted that PCC has the potential to get a piece of the 301 formula and suggested that PCC come up with a number or percentage and facts to support this number. The College needs to start on this process immediately. Lastly, he noted that PCC should also follow what the JTED folks are doing because they have been very successful at getting their name out there. PCC also needs to be committed to making sure Prop 301 passes.

Board member Clinco asked the Chancellor to come back in August with a study session to address Prop 301. He would like a robust strategy and communication plan developed to take action and make a focused effort in the 2018 legislative session. Board member Hanna added that he would like a key point person selected from the College that will spearhead the Prop 301 issue.

Accreditation update

Bruce Moses, Assistant Vice Chancellor for Accreditation and Quality Improvement reported on the format he will use going forward to update the Board on accreditation issues. Mr. Moses will bring back the color schemed reports as requested by Board member Clinco.

Board member Hay noted that the college needs to work faster and harder to fix the areas of concern by next year.

Improving data analytics to support student success

Dr. Nic Richmond, Assistant Vice Chancellor for Institutional Research, Planning and Effectiveness (IRPE) provided an update on the college's data infrastructure and the need for dashboards. IRPE is working with external business intelligence consultants to establish the first dashboard for the institution. It will be available on Pima's website late summer or early fall. There are two software options available that the college already has products and licensing for. The consultants are taking the lead on its design.

Dr. Richmond noted that one of the first dashboards they will have in place is key performance indicators within the strategic plan.

By having this data available, the College will be able to learn how we can improve and better support students. Regression analysis is one of the areas they are focusing on to better understand at-risk students and enrollment. They are also looking at different kinds of modeling such as regression modeling.

Dr. Richmond also noted because we participate in VFA, the College knows who their completers are at the six-year mark. They are able to carry out an analysis of those data, look at the programs and the people who have completed them and figure out a successful route. This will help drive what future pathways will look like.

Reports by Representatives to the Board

Staff – Michael Tulino

There was no report.

Administrator – Bruce Moses

There was no report.

Chancellor's Report

Highlights of Chancellor's report included:

- Acknowledged the passing of Rudy Castro and Bram Goldman
- Prop 301-work will be done at the State level and the College will develop our own internal strategy
- Middle skills gap
- AACC Advocacy in Action
- Addressed the engineering program issue mentioned in public comment
- Review of the Human Resources process
- Thanked Representative Grijalva for holding TRIO program press conference
- Thanked Dave Bea and his team for all of their work. The team received the Certificate of Achievement in Financial Reporting
- Thanked Ricardo Castro-Salazar and his team for being named by the Fulbright as one of the top producers

INFORMATION ITEMS

Financial Report – April 2017 Financial Statements

This item was noted as an information item.

Employment Information

This item was noted as an information item.

Adjunct Faculty Appointments

This item was noted as an information item.

Administrative Procedure Changes

AP 4.01.04: Grants, AP 4.06.01: College Travel and AP 7.01.01: Internal Audits were noted as information items

Finance and Audit Committee 2016-2017 Report

This item was noted as an information item.

Diversity Plan

This item was noted as an information item.

Administrative Procedure Transition Update

RG-2412/A: College Travel was noted as an information item.

ACTION ITEMS

Consent Agenda

Motion No. 201706-04

Demion Clinco – M, Sylvia Lee – S, to approve the Consent Agenda.

- 4.1 (1) Approval of Minutes of the following meetings:
 - A. Study Session of Study Session May 1, 2017
 - B. Special Meeting to conduct Executive Session on May 10, 2017
 - C. Regular Meeting of May 10, 2017
- (2) Intergovernmental Agreement: Mountain Vista Fire District
- (3) Intergovernmental Agreement: Sonoita-Elgin Fire District
- (4) Intergovernmental Agreement: Pima County Sheriff's Department
- (5) Intergovernmental Agreement: City of Tucson on behalf of Tucson Fire District and Tucson Police Department
- (6) Intergovernmental Agreement: Arizona Department of Transportation (ADOT)-Construction Academy
- (7) Intergovernmental Agreement: Arizona Department of Transportation (ADOT)-National Summer Transportation Institute
- (8) Intergovernmental Agreement: Pinal County Community College District/Central Arizona College and Pima County Community College District First Things First Professional REWARD\$ Program
- (9) Contract: Workers' Compensation Insurance, Fiscal Year 2018
- (10) Contract: Group Purchase Participation Agreement for Property Insurance, Fiscal Year 20180
- (11) Contract: Facilities Agreement Renewals FY18
- (12) Contract: Accruent
- (13) Contract: ISS Facility Services
- (14) Contract: Mallory Safety & Supply LLC
- (15) Contract: Dual Enrollment-East Valley institute of Technology
- (16) Contract: General Liability and Automobile and Physical Damage Insurance

- (17) Library Participation in Arizona Community College Library Consortium
- (18) Fiscal Year Adopted Budget Reductions
- (19) New Program: Mechatronics Technician-Certificate for Direct Employment
- (20) Board Policy – Final Approval [BP 4.06: College Travel]
- (21) Personnel Policy Statement for College Employees, 2017/2018 Fiscal Year
- (22) Contract: Epic One Builders, LLC

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

OTHER ACTION ITEMS

Review and possible approval of services agreements with Pima Community College Foundation

Rachel Schaming, Executive Director of Pima Community College Foundation reported on some of the projects being worked on to raise funds for PCC.

Board member Luis asked if economic development activities could be added to their list of projects. He would also like this added to the services agreement being reviewed today.

Jeff Silvyn, General Counsel noted that there will not be a vote on this today but that the PCC Foundation will come back with a more comprehensive service agreement and work on making sure the right procedures and infrastructure are in place. There will be a PCC Foundation study session in August to give the Board more details and a full picture going forward.

Review and possible approval of MOU with Santa Cruz County Provisional Community College District (SCCPCCD)

Motion No. 201706-06

Sylvia Lee – M, Demion Clinco – S, to approve an educational services agreement with Santa Cruz County Provisional Community College District.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Faculty Emeritus

Motion No. 201706-07

Luis Gonzales– M, Demion Clinco – S, to approve Gustavo Chavez and Joseph Labuda as Pima Community College Faculty Emeriti

Vote: All Board members voted “aye” by voice vote. None were opposed.
Motion CARRIED

ADJOURNMENT

Adjournment

The meeting adjourned at 8:33 p.m.

Secretary

Date