

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, May 10, 2017 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Mark Hanna, Chair
Demion Clinco, Secretary/Vice Chair
Meredith Hay
Sylvia Lee
Luis Gonzales

REPRESENTATIVES TO THE BOARD

Derrick Espadas, Student
Michael Tulino, Staff
Carlo Buscemi, Adjunct Faculty
Nina Corson, Administrator
Michael Parker, Faculty

RECORDING SECRETARY

Andrea Gauna

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
David Bea, Executive Vice Chancellor,
Finance and Administration
Dan Berryman, Vice Chancellor, Human
Resource
Yira Brimage, Vice President of Student
Affairs and Engagement
Lisa Brosky, Vice Chancellor for External
Relations
Alison Colter-Mack, Assistant Vice
Chancellor for Human Resources
Aubrey Conover, Campus Vice President
Nina Corson, Dean of Mathematics and
Student Affairs

Suzanne Desjardin, Dean of Social Sciences
and Student Affairs
David Doré, President, Northwest and
Downtown Campus
Esperanza Duarte, Special Assistant to the
Chancellor, Acting
Dolores Duran-Cerda, Provost and Executive
Vice Chancellor for Academic and
Student Services, Acting
Emily Halvorson-Otts, Dean of Sciences
(Acting)
Libby Howell, Executive Director for Media,
Community and Government Relations
Karrie Mitchell, Assistant Vice Chancellor for
Student Development
Lamata Mitchell, Vice President of
Instruction and Academic Operations
Lorraine Morales, President, Community and
East Campus
Melissa Moser, Executive Director of
Financial Aid and Title IV Compliance
Bruce Moses, Assistant Vice Chancellor for
Accreditation
Ann Parker, Vice President of Student Affairs
and Transitions
Morgan Phillips, Campus President,
Community and East Campus
Terry Quest, Assistant Vice Chancellor for
Finance
Nicola Richmond, Assistant Vice Chancellor,
Institutional Research & Planning
Ian Roark, Vice President of Workforce
Development
Irene Robles-Lopez, Vice President of
Student Affairs, Academic Advising and
Retention
Ted Roush, Campus Vice President
Edgar Soto, Dean of Athletics, Fitness and
Wellness
Darla Zirbes, East Campus Vice President

GENERAL MATTERS

Call to Order

Mark Hanna called the meeting to order at 5:34 p.m.

Pledge of Allegiance

Luis Gonzales led the Pledge of Allegiance.

Roll Call

All Board members were present.

Recognition and/or Awards

Board Chair Hanna welcomed the honorees and recognized their achievements. Awards were presented to two Phi Theta Kappa members, outgoing Student Board Representative, PCC leaders who helped contribute to the successful HLC outcome and recognition of two former Board Members for their service.

Public Comment – Call to Audience

Francisca James Hernandez-Introduced members of PCC's Ethnic, Gender & Transborder Studies (EGTS)

Margie Youngo and Rosalia Solorzano-Presentation of poster awards by 8 members of Ethnic Studies Workgroup.

Sasha Brown-Thanked the Board for the opportunities she has been presented

Nathan P. Ramon and Alex Chavez-Tobacco-Free College Campus Initiative Coalition (TFCCI)

Cecile Peranzi and Jeffrey Miller-Speaking in support of TFCCI

Scott Stewart-Offered suggestions for the Strategic Plan-Direction I-Improve Student Success

Board member Hanna and Clinco asked that the College look into a policy to support a tobacco-free college.

Remarks by Governing Board Members

Board Chair Hanna spoke about attending the Hispanic Chamber of Commerce event, Metropolitan Education Commission Crystal Apple Awards Luncheon, PCC District Office HLC sanction removal party, Southern Arizona Council for International Visitors Reception, Aviation Technology Program Completion Ceremony, PCC Thank You Employees Picnic, PCC softball game, Annual Student Leadership Awards Ceremony, Veteran's Graduation Recognition Dinner, and Star Wars themed honors awards ceremony.

Board Chair Hanna also spoke about the NJCAA sanction removal.

Board member Clinco thanked everyone, faculty and staff, at the College for their help with student success.

Board member Lee thanked everyone who helped with the upcoming graduation ceremony. Special thanks and welcome to the people attending the meeting from the Santa Cruz County Provisional Community College (SCCPCCD).

Board member Hay congratulated the students graduating and thanked the faculty that helped them get there.

Board member Gonzales congratulated the athletic department for having their NJCAA sanction removed. He will be attending the graduation this month and a number of events this month.

REPORTS

Administration Report

Accreditation update

Bruce Moses, Assistant Vice Chancellor for Accreditation and Quality Improvement shared a draft 2017-19 timeline for the next comprehensive evaluation visit. The focus will be on the visit in the fall 2018 or spring 2019. Five criterion teams will facilitate the work over the next year to prepare for this visit.

Board member Clinco suggested that Mr. Moses bring back the color coded outlines used in previous presentations to help the Board understand where the College might still need improvements. Mr. Moses will have this information at the next Board meeting.

Reports by Representatives to the Board

Student –Derrick Espadas

Student representative Derrick Espadas highlighted student sponsored activities at each of the campuses. He also noted that this was his last meeting as a Board representative. Students presented the following concern to the Board:

Temporary Staff – no temporary staff representative present-Vacant
There was no report.

Staff – Michael Tulino

Staff Representative presented the staff report.
Staff did not present a recommendation/concern to the Board.

Adjunct Faculty – Carlo Buscemi

Adjunct Faculty representative Carlo Buscemi noted that this was his last meeting; Sean Mendoza will be taking over as the Board representative for Adjunct Faculty.
Adjunct Faculty did not present a recommendation/concern to the Board.

Faculty – Michael Parker

Faculty Representative David Morales presented the faculty report.
Faculty did not present a recommendation/concern to the Board.

Administrator – Nina Corson

Administrator representative Nina Corson presented the administrators' report.
Administrators did not present a recommendation/concern to the Board.

Chancellor's Report

Highlights of Chancellor's report included:

- MOU with Santa Cruz County Provisional Community College District (SCCPCC)
- Diversity Plan progress
- Data related to where Pima stands with diversity relative to other institutions
- Pima Olympics held by students
- Participation in the Bilingual Children's Day Festival
- Thank You Picnic
- Legislature budget which includes reinstating Pima and Maricopa into the state's funding formula
- NJCAA issue update
- Army Educator's Tour
- Thanked the people involved with Pima's Ethnic, Gender and Transborder Studies Program
- Recognized student John Santora who was elected as one of the 15 students to receive the Phi Theta Kappa Spring 2017 Hurst Review NCLEX Scholarship

Board member Clinco commented on the soccer team issue and asked that the Chancellor find a way to recognize and honor those students who demonstrated extraordinary integrity. Chancellor will have Edgar Soto, Dean of Athletics, Fitness, and Wellness to partner with Lisa Brosky, Vice Chancellor of External Relations to come up with a way to honor them.

INFORMATION ITEMS

Financial Report – March 2017 Financial Statements

This item was noted as an information item.

Employment Information

This item was noted as an information item.

Adjunct Faculty Appointments

This item was noted as an information item.

Administrative Procedure Changes

AP 1.16.03: Operational Effectiveness and AP 8.05.03: Mandatory Reporting – Abuse of a Minor Child were noted as information items.

Board Policy Substantive Changes – First Reading

BP 4.06: College Travel was noted as an information item.

ACTION ITEMS

Consent Agenda

Motion No. 201705-03

Demion Clinco – M, Sylvia Lee – S, to approve the Consent Agenda.

- 4.1 (1) Approval of Minutes of the following meetings:
- A. Study Session of March 20, 2017
 - B. Study Session of April 10, 2017
 - C. Special Meeting to conduct Executive Session on April 12, 2017
 - D. Regular Meeting of April 12, 2017
- (2) Board Policy — Final Reading
- (3) Contract: HP Printers
- (4) Contract: TouchNet Information Systems, Inc., 2017-2022
- (5) Contract: Master Lease Agreement and Lease Proposals-First American Equipment Finance
- (6) Contract: Oracle Database Firewall and Audit Vault
- (7) New Program: Bioscience Laboratory Technician-Certificate for Direct Employment

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

OTHER ACTION ITEMS

2017-2018 Strategic Plan

Motion No. 201705-04

Luis Gonzales – M, Sylvia Lee – S, to approve the institutional goal and strategic directions in the 2017-2021 Strategic Plan with the inclusion of “neighborhoods, residences, and taxpayers” in the appropriate places.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Conceptual Educational and Facilities Master Plans

Motion No. 201705-05

Demion Clinco – M, Meredith Hay – S, to authorize the Chancellor or designee(s) to proceed with developing the recommendations outlined in the conceptual (preliminary) Educational and Facilities Master Plans with the addition that the group comes back with an engagement plan and some recommendations for investments into this plan

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Fiscal Year 2018 Proposed Budget Parameters for Governing Board Review and Adoption at June 2017 Special Meeting

Dr. David Bea, Executive Vice Chancellor, Finance and Administration provided the Board with parameters for the Fiscal Year 2018 Budget and requested recommendations for salary increases, estimated debt, and the property tax rate and levy.

Publication of the Fiscal Year 2018 Proposed Budget in Preparation for the June 2017 Public Hearing and Special Board Meeting to Adopt the Budget and Set Property Tax Rates and Levies

Motion No. 201705-06

Sylvia Lee motioned that the Board accept the Finance and Audit Committee’s recommendation for a 2% stipend, full tax levy increase, and additional 1% put into enrollment services.

Board member Gonzales requested a roll call vote.

Board member Hay asked for clarification of the motion.

Sylvia Lee-M, Meredith Hay-S, to accept the motion for a 2% stipend increase for all employees, levy up to 3%. Chancellor Lambert clarified that the original recommendation was for a 3% increase and asked where the additional 1% would go. Board member Lee added that the additional 1% goes towards what the Finance and Audit Committee recommended, which was to go to enrollment services and the rest of the budget is adopted as proposed.

Jeff Silvyn, General Counsel clarified that the Board was not approving the budget at tonight’s meeting.

There was discussion among the Board members for clarification of the motion and questioning whether there was a motion on the floor.

Board member Lee requested to withdraw the Motion No. 201705-06 but was corrected by Board member Gonzales that the motion was seconded by Board member Hay and that the second would have to be withdrawn. Please note Board member Hay’s second was never withdrawn correctly.

Motion No. 201705-07

Sylvia Lee-M, Demion Clinco-S, that the Fiscal Year 2018 proposed budget parameters be adopted or approved to go into the truth-in-taxation with the recommendations from the finance and audit committee to include a primary tax levy increase to the maximum levy, 2% stipend for employees and 1% would go towards a comp class study and enrollment initiative.

Motion No. 201705-08

Luis Gonzales-M, to divide the question to vote on the employee increases first and then vote on the publication last.

Vote: Luis Gonzales voted “aye” by voice vote. Mark Hanna, Demion Clinco, Sylvia Lee, and Meredith Hay voted “nay” by voice vote.

Motion FAILED

Board member Gonzales asked for a roll call vote to Motion No. 201705-07.

Vote: Mark Hanna, Demion Clinco, Sylvia Lee, and Meredith Hay voted “aye” by roll call vote. Luis Gonzales voted “nay” by roll call vote.

Motion CARRIED

Chancellor Emeritus Nomination for Dr. S. James Manilla

Motion No. 201705-08

Sylvia Lee-M, Meredith Hay-S, to nominate Dr. James Manilla for Chancellor Emeritus.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Possible direction to legal counsel for settlement discussions in Cuyugan v. PCC litigation

Motion No. 201705-09

Demion Clinco-M, Meredith Hay-S, to have legal counsel carry out the directions given in the May 10, 2017 executive session regarding the settlement negotiations for a possible resolution of the Cuyugan v. PCC litigation.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Contract: Gordley Group-Marketing and Advertising Services for FY18

Motion No. 201705-10

Sylvia Lee-M, Meredith Hay-S, to approve a one-year extension of the contract with Gordley Group for the purchase of Marketing and Advertising Services.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Possible direction to the Chancellor to revise BP 2.01 Diversity

Motion No. 201705-11

Meredith Hay-M, Demion Clinco-S, to direct Chancellor Lambert to revise the Board Policy 2.01 on diversity in order to set a clearer understanding of what the Board expects in terms of diversity of the College, both in staff and students.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Association of Community College Trustees (ACCT) Chief Executive Officer Award Nomination

Motion No. 201705-12

Demion Clinco-M, Meredith Hay-S, to nominate Chancellor Lambert for the Association of Community College Trustees (ACCT) Chief Executive Officer Award.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

ADJOURNMENT

Adjournment

The meeting adjourned at 9:38 p.m.

Secretary

Date