

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Regular Meeting of the Pima County Community College District Governing Board was held on Wednesday, March 8, 2017 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Mark Hanna, Chair
Demion Clinco, Secretary/Vice Chair
Sylvia Lee
Luis Gonzales

REPRESENTATIVES TO THE BOARD

Derrick Espadas, Student
Michael Tulino, Staff
Carlo Buscemi, Adjunct Faculty
Nina Corson, Administrator
David Morales, Faculty
Vacant, Temporary Staff

RECORDING SECRETARY

Andrea Gauna

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
Michael Amick, Vice President of Distance Education
David Bea, Executive Vice Chancellor, Finance and Administration
Dan Berryman, Vice Chancellor, Human Resource
Yira Brimage, Vice President of Student Affairs and Engagement
Lisa Brosky, Vice Chancellor for External Relations
Gregory Busch, Vice President of Instruction and Transfer Pathways
Alison Colter-Mack, Assistant Vice Chancellor for Human Resources
Aubrey Conover, Campus Vice President

Nina Corson, Dean of Mathematics and Student Affairs
Suzanne Desjardin, Dean of Social Sciences and Student Affairs
David Doré, President, Northwest and Downtown Campus
Esperanza Duarte, Special Assistant to the Chancellor, Acting
Dolores Duran-Cerda, Provost and Executive Vice Chancellor for Academic and Student Services, Acting
Julian Easter, Assistant Vice Chancellor for Curriculum and Academic Services
Mary Beth Ginter, Dean of Business
Emily Halvorson-Otts, Dean of Science, Acting
Libby Howell, Executive Director for Media, Community and Government Relations
Karrie Mitchell, Assistant Vice Chancellor for Student Development
Lorraine Morales, President, Community and East Campus
Melissa Moser, Executive Director of Financial Aid and Title IV Compliance
Bruce Moses, Assistant Vice Chancellor for Accreditation
Ann Parker, Vice President of Student Affairs and Transitions
Morgan Phillips, Campus President, Community and East Campus
Terry Quest, Assistant Vice Chancellor for Finance
Nicola Richmond, Assistant Vice Chancellor, Institutional Research & Planning
Ian Roark, Vice President of Workforce Development
Irene Robles-Lopez, Vice President of Student Development
Ted Roush, Campus Vice President
Brian Stewart, Dean of Education and Student Affairs
Jeff Thies, Dean of Developmental Education
Bill Ward, Vice Chancellor for Facilities

GENERAL MATTERS

Call to Order

Mark Hanna called the meeting to order at 5:34 p.m.

Pledge of Allegiance

Mark Hanna led the Pledge of Allegiance.

Roll Call

Board member Hay was not present.

Governing Board Recognition and/or Awards

An award of appreciation certificate and resolution was presented to Mexican Consul Ricardo Pineda Albarrán.

The Governing Board recognized former faculty members, Charles Land and David Stephen, with emeritus status for their outstanding accomplishments and contributions to the College.

Dr. Daisy Rodriguez-Patel introduced student Leandra Bailey, she participated in the study abroad program in China. Ms. Bailey shared some of her experiences and noted how this program could be very beneficial to students.

Public Comment – Call to Audience

Bram Goldman-Add language to Diversity Plan: Faculty, Staff, Admin to reflect diverse population of Pima County.

Frank Velasquez, Jr.-Statement about improvements in hiring process.

Board member Lee would the Chancellor to look into this situation and Board member Clinco would like a report back to the Board.

Chancellor Lambert will undertake an investigation of Human Resources.

Board Chair Hanna asked that this be added to a future agenda.

Fiore Iannacone-Monsanto

Melissa Diane Smith-Item about legal counsel for Monsanto application on Executive Session agenda.

Jeff Silvyn, Legal Counsel provided a statement on the Monsanto issue. Mr. Silvyn noted there is no action being asked of Pima Community College and there will not be an action

item on a future agenda. If it appears on an Executive Session agenda it will be because the Board is being briefed on proceedings not related to the College.

Jaime Calvao-Providing Governing Board and Chancellor with a statement from staff regarding the budget scenarios.

Mario Gonzales-C-FAIRR concern

Board member Clinco responded to Mario Gonzales' comment and noted that he was also involved in the recent review and evaluation of the Chancellor.

Remarks by Governing Board Members

Board Chair Hanna reported that he had a chance to see PCC's performance of In the Heights. He attended the National Adult Education Honor Society induction, and the ACCT Legislative Summit in Washington, D.C. Board Chair Hanna reported that two students, Kyle Hughes and Danika Acosta, attended the summit in Washington and were asked to share some of their experiences about the event. Board Chair Hanna will be attending the 2017 All-Academic Team luncheon and announced the 12 members from PCC.

Libby Howell, Executive Director for Media, Community and Government Relations introduced Danika Acosta and Kyle Hughes. The students shared some of their experiences at the ACCT Legislative Summit.

Board member Clinco acknowledged the students who attended the ACCT Legislative Summit. He reported that there were many complaints heard about the College when he first started on the Board approximately 16 months ago but noted that the tone from the community has shifted. People are sharing more positive stories about Pima. Board member Clinco wanted to thank the Executive Leadership Team and leaders who are working so hard for the College.

Board member Lee acknowledged Todd Poelstra who is behind the talented students performing in PCC's In the Heights. She also acknowledged Regina Suitt and the Adult Education Team, she is proud to have strong leaders in adult education. She also acknowledged Mario Gonzales for his passion for PCC.

Board member Gonzales noted that he finished up his second day of the New Board Orientation but still needs to schedule his campus tours. He attended the Next Step for Vets at the 29th Street Coalition. He also attended the National Adult Education Honor Society induction and the Diversity Forum on February 10. He noted the he sees issues with the College and has not been quiet about them. He would like to get to the bottom of these issues. He noted the importance of listening to faculty and staff and working together to get solutions.

Board Chair Hanna acknowledged the Pima Aztec athletes.

Governing Board Committees

Tracy Nuckolls reported on behalf of the Finance and Audit Committee, they have reviewed the budget and the three budget scenarios prepared by the College. They noted that they endorse the plan in its entirety. The Finance and Audit committee recommended steps to move forward.

Mr. Nuckolls noted that the committee is impressed with the Chancellor's tone of compliance after being informed of a concern with a recent audit. The Chancellor presented the committee with a two-page report of his additional investigations and the actions being taken.

Board member Gonzales asked if the committee would be making any recommendations on the three budget options. Mr. Nuckolls noted that the committee has taken a look at the options and they dislike the drastic one. The committee prefers a combination of the two scenarios that will give the college a gradual glide path to future success.

REPORTS

Administration Report

Accreditation update-Bruce Moses, Assistant Vice Chancellor for Accreditation

Mr. Moses reported that the College is still waiting to hear from the Higher Learning Commission's Board of Trustees on the sanction status of PCC. The letter should come to the Chancellor by email and mail any day now. Mr. Moses reported on the five criterion teams working on accreditation efforts.

Diversity, Inclusion and Global Education-Nic Richmond, Assistant Vice Chancellor for Planning and institutional Research

Dr. Richmond reported on the work being done to release Key Performance Indicators (KPIs) within the mission fulfillment framework. This data for diversity, inclusion, and global education are being released this month. Dr. Richmond focused on enrollment information for Hispanic Latino students and White students who are not Hispanic or Latino.

Dr. Richmond reported on using voluntary framework of accountability (VFA) to track how students are doing. Chancellor Lambert added that this data will allow us to start looking at other institutions that are outperforming us in some of these indicators and find out why.

Board member Lee asked if the college is reaching out to students who have left the college with fewer than 30 credit hours to try to bring them back. Dr. Richmond mentioned the phonation done a year or so ago and Dr. Karrie Mitchell, Assistant Vice Chancellor for Enrollment Management and Student Affairs has been working on reaching out to these students.

Reports by Representatives to the Board

Student –Derrick Espadas

Mr. Espadas reported on different events being held at each of the campuses, which include the Arizona Adult Literacy Week, Viva La Causa, the safe spring break videos, International Community Day, the film screening in honor of women's History Month and the legacy of Cesar Chavez, student leader elections, and the community involvement fair. Mr. Espadas also noted the online environment being created for online learners to feel more connected to PCC, this will also be used to attract students who have acquired their GED but don't quite have the connection to the college. This will help them get more comfortable registering and successfully completing a program.

Students did not present a recommendation/concern to the Board.

Temporary Staff – no temporary staff representative present-Vacant

There was no report.

Staff – Michael Tulino

Mr. Tulino reported on process staff council took to develop the statement made to the Board earlier at public comment.

Mr. Tulino noted that there has been a good amount of transparency and openness and that staff council is encouraging that to continue but they would like a more inclusive process or continuing the inclusive process that they've been seeing.

Staff did not present a recommendation/concern to the Board.

Adjunct Faculty – Carlo Buscemi

Mr. Buscemi did not have a report.

Adjunct Faculty did not present a recommendation/concern to the Board.

Faculty – David Morales

Mr. Morales reported on the summer scheduling decision. Mr. Morales felt that there was no outreach to Faculty Senate, students, staff, student council, taxpayers or the community for this decision. The decision limits class offerings to Desert Vista, East, and Northwest Campus and excludes science classes. He feels this will limit access to classes for the Southside community. Mr. Morales would like to know the ultimate goal of the summer scheduling decision.

Mr. Morales reported on the recent survey asking students for their feedback on the summer schedule. A subcommittee is being formed to review over 1,000 student responses.

Mr. Morales also reported on block scheduling, the Futures Conference, the ethnic, gender and transborder study summit, and the Higher Learning Commission conference.

Board member Lee noted that there must be a communication plan whenever the college going to roll something out.

Board member Gonzales noted his suggestion at the last Board meeting to have a study session to discuss the summer scheduling but instead the college decided to send out a survey at the last minute. He noted that there isn't enough communication.

Board member Hanna noted that the Board will receive answers regarding this issue during the Chancellor's report.

Administrator – Nina Corson

Ms. Corson reported on the second-floor remodel of the Desert Vista plaza building, funds for Adult Basic Education through the Arizona Department of Education RFGA, upgrades to Banner, the new online admissions application, the Futures Conference, and the development of a decision-making matrix that will ensure input steps are followed in the spirit of shared governance.

Administrators did not present a recommendation/concern to the Board.

Chancellor's Report

Chancellor Lambert asked Mr. Bram Goldman to get in touch with Jeff Silvyn, Legal Counsel.

Highlights of Chancellor's report included:

- Chancellor's relationship with Tucson Unified School District
- The planning details of the summer schedule
- Follow-up review of Human Resources and its hiring practices, corrective action and disciplinary processes.
- The new shared governance model

Chancellor Lambert noted that the feedback received from the many forums and meetings for the summer schedule were taken into account and as a result of that, it was decided not to adjust contracts for the summer and learning communities were developed.

INFORMATION ITEMS

Financial Report-January 2017 Financial Statements

This item was noted as an information item.

Employment Information

This item was noted as an information item.

Chancellor Lambert introduced Dr. Thomas Nevill, Dean of Arts & Humanities

Adjunct Faculty Appointments

This item was noted as an information item.

Regular Faculty Appointments for Fiscal Year 2017-2018

This item was noted as an information item.

Changes to Fiscal Year 2017-2018 Cost Recovery Course Fees

This item was noted as an information item.

Dr. Dave Bea, Executive Vice Chancellor for Finance and Administration and Dr. Morgan Phillips, Campus President for Desert Vista and West Campus explained how the college came up with the new course fees, specifically in the medical field.

Board Chair Hanna asked Chancellor Lambert for course fee comparisons at other colleges and universities so that we can verify that we are not increasing fees just in order to avoid increasing tuition and pricing students out of the program. The Chancellor has agreed to bring to the Board comparative data.

Administrative Procedure Changes

AP 3.01.01: Certifying Faculty Teaching Credit Bearing Courses; AP 3.21.01: Transfer and Prior Learning Credit and AP 3.30.01: Academic Standing Policy were noted as information items.

New Board Policy – First Reading

BP 1.12: Chancellor Emeritus Status was noted as an information item.

Diversity Plan Update and Discussion

Dr. Lorraine Morales, Campus President of Community Campus and East Campus, Dr. Dolores Duran-Cerda, Provost and Executive Vice Chancellor for Academic and Student Services and Alison Colter-Mack, Assistant Vice Chancellor for Human Resources provided some background on the development of the college Diversity Plan and forums conducted to gain feedback and incorporate the feedback into the plan. It was also noted that this plan is a living document and subject to continuous improvement.

Board Chair Hanna reminded everyone that is not a document the Board will be voting on, the Board will only be providing feedback.

Board member Clinco would also like to see the Board policy on the document itself. Dr. Morales will discuss this with legal counsel.

Board members Lee, Hanna and Clinco suggested adding our goal as an inspirational statement.

Board member Gonzales noted his many concerns with the Diversity Plan. Some of his concerns were that the plan does not have measurable outcomes and there are many language changes to be made. He also noted his concern that the public may confuse global education with the international program. Board member Gonzales feels that the international program should not be included in the plan.

Board member Gonzales asked for a copy of the college's affirmative action plan. Jeff Silvyn, Legal Counsel will provide a copy.

Board Chair Hanna noted that he would like to see the final product brought back to the Board in April.

Discussion Item

Board Policy Substantive Changes – First Reading
BP 6.06: Intellectual Property Ownership

This item will come back to the Board for a vote in April.

ACTION ITEMS

Consent Agenda

Motion No. 201703-02

Luis Gonzales – M, Sylvia Lee – S, to approve the Consent Agenda.

- 4.1 (1) Approval of Minutes of the following meetings:
- A. Regular Meeting of January 11, 2017
 - B. Special Meeting of January 30, 2017
 - C. Study Session of January 30, 2017
 - D. Special Meeting to conduct Executive Session on February 8, 2017
 - E. Regular Meeting of February 8, 2017
- (2) Multiple Program Inactivations
 - (3) Contract: Adobe Software, 2017-2020
 - (4) Contract: Employee Dental Benefits, Fiscal Year 2017-2018
 - (5) Contract: Life and AD&D Insurance, Fiscal Year 2017-2018
 - (6) Contract: Short Term Disability Insurance, Fiscal Year 2017-2018
 - (7) Contract: Upgrade of Avaya Phone System
 - (8) Sabbatical Approval for Fall 2017 and Spring 2018

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

OTHER ACTION ITEMS

Contract: Employee Medical Benefits and Pharmaceutical Benefits, Fiscal Year 2017-2018

Motion No. 201703-03

Sylvia Lee – M, Demion Clinco – S, to approve Fiscal Year 2017-2018 employee medical and pharmacy benefits agreements including: plan design, premium structures, wellness incentives, and employee and College contributions to premiums. Blue Cross Blue Shield of

AZ (BCBSAZ) administers medical plan provisions, and Express Scripts, Inc. (ESI) handles prescription management services for the College.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Academic Year 2017-2018 Student Tuition and Service Fee

Board members Hanna and Gonzales noted their concerns about voting for an increase in tuition before we know what the budget is going to look like.

Motion No. 201703-04

Demion Clinco – M, Sylvia Lee – S, to approve the Academic Year 2017-2018 Student Tuition and Service Fee.

Board member Clinco requested to withdraw his motion and offer a substitute motion to table this motion until the April meeting.

Motion WITHDRAWN

Motion No. 201703-05

Demion Clinco-M, Luis Gonzales-S, to table this motion until the April Board meeting.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

ADJOURNMENT

Adjournment

The meeting adjourned at 10:54 p.m.

Secretary

Date