

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, February 8, 2017 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Mark Hanna, Chair
Demion Clinco, Secretary/Vice Chair
Sylvia Lee
Meredith Hay
Luis Gonzales

REPRESENTATIVES TO THE BOARD

Derrick Espadas, Student
Michael Tulino, Staff
Carlo Buscemi, Adjunct Faculty
Nina Corson, Administrator
David Morales, Faculty
Vacant, Temporary Staff

RECORDING SECRETARY

Andrea Gauna

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
Michael Amick, Vice President of Distance Education
David Bea, Executive Vice Chancellor, Finance and Administration
Dan Berryman, Vice Chancellor, Human Resources
Gregory Busch, Vice President of Instruction and Transfer Pathways
Aubrey Conover, Campus Vice President
Nina Corson, Dean of Business Science and Occupation

Alison Coulter-Mack, Assistant Vice Chancellor for Human Resources
Suzanne Desjardin, Dean of Social Sciences and Student Affairs
David Doré, President, Northwest and Downtown Campus
Esperanza Duarte, Special Assistant to the Chancellor (Acting)
Dolores Duran-Cerda, Provost and Executive Vice Chancellor for Academic and Student Services, Acting
Julian Easter, Assistant Vice Chancellor for Curriculum and Academic Services
Libby Howell, Executive Director for Media, Community and Government Relations
Karrie Mitchell, Assistant Vice Chancellor for Student Development
Lorraine Morales, President, Community and East Campus
Melissa Moser, Executive Director of Financial Aid and Title IV Compliance
Bruce Moses, Assistant Vice Chancellor for Accreditation
Morgan Phillips, Campus President, Community and East Campus
Nicola Richmond, Assistant Vice Chancellor, Institutional Research & Planning
Ian Roark, Vice President of Workforce Development
Irene Robles-Lopez, Vice President of Student Development
Brian Stewart, Dean of Education and Student Affairs
Bill Ward, Vice Chancellor for Facilities
Greg Wilson, Dean of Applied Science
Darla Zirbes, Campus Vice President

GENERAL MATTERS

Call to Order

Mark Hanna called the meeting to order at 5:32p.m.

Pledge of Allegiance

Meredith Hay led the Pledge of Allegiance.

Roll Call

Public Comment – Call to Audience

Karrie Mitchell and Barrier Breakers-Introduction of some Barrier Breakers: Joy Stirrup, Jen Madrid, Michelle Martinez, and John Farrell

Todd Poelstra-Finances for In the Heights and the performance of 96000

William Scott, M.D.-Opposition of the letter of approval for Monsanto

Gail McGraw-Monsanto

Cori McGraw-“No” on Monsanto

Amira VanWinkle-Monsanto

Melissa Diane Smith-Monsanto

Marilyn Newberry-Opposition to Monsanto and her concerns about environmental damage, health concerns, and economic concerns.

Remarks by Governing Board Members

Board Chair Hanna reported on two students he counseled through the enrollment process at PCC and thanked the Chancellor for his statement on the refugee executive order and the Chancellor’s support of the international students. Board Chair Hanna noted he and the Board also support these students.

Board member Clinco had no remarks.

Board member Lee reported on Monsanto and the immigration ban.

Board member Hay had no remarks.

Board member Gonzales reported on Monsanto, new Board member orientation, campus visits, breakfast with the Chancellor and the PCC Foundation, and the interview with the Aztec Press.

REPORTS

Administration Report

Arizona legislative update-Jonathan Paton

Jonathan Paton, legislative liaison with the Arizona State Legislature, reported on current legislative bills that could affect PCC.

Board member Clinco asked the Chancellor to work on developing a group of Pima advocates to take a trip to Phoenix to talk to the legislature.

Accreditation Update-Bruce Moses

Bruce Moses, Vice Chancellor of Accreditation and Quality Improvement noted that the final report from the focus evaluation team was received on January 27 and a response is being formulated. More documentation has been submitted to the Higher Learning Commission (HLC) Board of Trustees for deliberations in late February. Mr. Moses also noted that the Director of Assessment and Research Analyst positions have been filled and this evidence has been sent to HLC. The date of the next comprehensive evaluation visit will be known when we receive our HLC letter in March 2017.

Community Engagement-Nic Richmond

Nic Richmond, Assistant Vice Chancellor for Institutional Research, Planning and Effectiveness shared data related to community engagement. She made note of a shift to a dashboard format. Dr. Richmond also noted that based on the data reported, dual enrollment and adult basic education are some of the populations for the College to think of for outreach purposes and recruitment.

Board member Hay asked what the College is doing to ensure that we capture the dual enrollment students in becoming full-time students at PCC and what metrics are going to be built into the College's processes moving forward. Board Chair Hanna asked for Julian Easter, Assistant Vice Chancellor to come to a study session with more information on this subject.

Financial Report-November 2016 Financial Statements and Comprehensive Annual Financial Report for Fiscal Year 2016-Dave Bea

Dave Bea, Executive Vice Chancellor for Finance and Administration provided a quick overview of the Comprehensive Annual Financial Report and annual audit.

Dr. Bea also reported on the financials through November 2016.

Board member Gonzales asked for Dr. Bea to provide the Board members with vacant position information. Dr. Bea will post this information to Pima's website.

Board member Gonzales noted that the College should consider addressing the possibility of employee raises.

Dr. Bea also discussed PCC's history with expenditure limitations and provided examples of numbers if enrollment increased.

Board Member Hanna recognized Brian Stewart and Mays Imad for the services as representatives to the Board. Mr. Stewart served as the Board Administrative Representative and Ms. Imad served as the Board Faculty Representative.

MOPAR Career Automotive Program (CAP) LOCAL update-Dave Doré/Greg Wilson
Dr. Dave Dore provided a little background on the MOPAR program which launched last fall. Greg Wilson, Dean of Applied Technology acknowledged Skyler Webb, one of the faculty members leading the MOPAR local program. Mr. Wilson provided an update of the program and its many improvements. The program has caught the eye of several Tucson Unified School District high schools that want to be involved.

Chancellor Lambert reported that the Facilities Master Plan will go to the Board for a vote in April or May. If the Board approves the plan, the College will move to execute phase I of the plan which would be the Center of Excellence at the Downtown Campus.

Reports by Representatives to the Board

Student –Derrick Espadas

Student representative Derrick Espadas reported on the many events taking place at each of the campuses, which include celebrations of Arizona Adult Literacy Week, Health Wellness, and Black History Month. He also reported on the American Student Government Association Conference, National Collegiate Leadership Conference, and the Aztec Gold program

Students did not present a recommendation/concern to the Board.

Board Chair Hanna asked that the Textbook Task Force provide regular updates to the Board on their progress.

Temporary Staff – no temporary staff representative present-Vacant

There was no report.

Staff – Michael Tulino

Staff Representative Michael Tulino reported on the focused budget discussion hosted by Dr. Bea and Dr. Duran-Cerda and staff council's formation of a task force to explore the possibility of making a formal statement or recommendations through Dr. Bea.

Staff did not present a recommendation/concern to the Board.

Adjunct Faculty – Carlo Buscemi

Adjunct Faculty representative Carlo Buscemi noted that they are now a part of faculty senate and feel progress is being made of the requests of the adjunct faculty.

Adjunct Faculty did not present a recommendation/concern to the Board.

Administrator – Nina Corson

Administrator Representative Nina Corson thanked the information technology and facilities departments for their assistance with Northwest Campus after the flood on the night of the second day of class. Ms. Corson also reported on the new advising model and progress being made on the recruitment of the new senior academic advisors, with a target hiring date in March. She also reported on ACCUPLACER and budget presentations. Administrators did not present a recommendation/concern to the Board.

Faculty – David Morales

Faculty Representative David Morales reported on All Faculty Day, Faculty Senate elections, the review of APs for FERPA, faculty standards, transcript evaluations, and academic standing policy. Mr. Morales also reported on the training webinar for Faculty Senate which was paid for by the Provost office.

Faculty presented a concern regarding the summer classes being taught at only three campuses. Faculty feel they were not included in the decision making process.

Board member Lee asked Chancellor Lambert to get back to the Board on how the decisions were made for the summer classes. She also asked if the campuses have the Upward Bound program.

Chancellor Lambert noted there was a misunderstanding or miscommunication on Upward Bound, he clarified that we are not closing down any of the Upward Bound programs at the current locations in which they are being offered and that only general education courses are being offered at three locations.

Board member Gonzales suggested a study session to get some input from faculty and other groups who wish to make recommendations or suggestions. He is concerned that the groups were not included in the decision making process.

Board member Clinco noted point of order. The Board members received counsel from attorney Susan Segal about straying from the agenda during meetings. He would like Chancellor Lambert to have Ms. Segal prepare a memo to outline what their boundaries are.

Board Chair Hanna noted that there will be more answers to the summer schedule questions at the next meeting.

Chancellor's Report

Highlights of Chancellor's report included:

- Pima Community College's relationship with Santa Cruz County
- Diversity Forum and the hiring of the Executive Director for Diversity and Inclusion
- Work Force Development Institute
- The book America Needs Talent: Attracting, Educating, & Deploying the 21st-Century Workforce
- His training at the Center for Creative Leadership, Leadership at the Peak
- His support for a 2-3% raise for employees

INFORMATION ITEMS

Employment Information

This item was noted as an information item.

Adjunct Faculty Appointments

This item was noted as an information item.

Administrator Contracts for Fiscal Year 2017-2018

This item was noted as an information item.

ACTION ITEMS

Consent Agenda

Board member Gonzales asked that the January 11, 2017 Regular meeting minutes be pulled from consent agenda for corrections, item D. He reported that the motion made on the decisions on appointing the chairman and vice-chairman were not noted in the minutes. He suggested the missing items be added to the minutes before approval.

Motion No. 201702-01

Demion Clinco – M, Sylvia Lee– S, to approve the Consent Agenda.

4.1 (1) Approval of Minutes of the following meetings:

- A. Study Session of November 28, 2016
- B. Special Meeting of December 14, 2016
- C. Special Meeting to conduct Executive Session on January 11, 2017

- (2) Sub-Recipient Grant Proposal: University Transportation Centers (UTC) Program
- (3) Contract: Grail Construction, LLC

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

OTHER ACTION ITEMS

Approval of Minutes of the following meeting: Regular Meeting of January 11, 2017

Motion No. 201702-02

Luis Gonzales-M, Demion Clinco-S, to table the minutes for the Regular Meeting of January 11, 2017 to the next regular meeting for approval.

Vote: All Board members voted “aye” by voice vote. None were opposed.

Motion CARRIED

Board Policy Substantive Changes-First Reading

Jeff Silvyn noted that the Board is not voting on approving this Board policy and it has not gone through the full normal process. This is a first reading and it is strictly to give the Board an opportunity to provide feedback.

Dr. Bea noted that we are trying to link the purchasing threshold to what the federal acquisition threshold is. This will streamline the process and make it more consistent.

Board member Clinco suggested removing the \$150,000 level and peg it to the federal acquisition regulations because those will fluctuate and change over time.

Board member Gonzales noted that the policy does not apply to intergovernmental agreements (IGA) and agreements for real property. Mr. Silvyn noted that IGAs and agreement for real property must come to the Board for approval. Mr. Silvyn also noted that according to this policy, the Chancellor will have authority to execute a lease agreement up to \$150,000, any dollar amount over that will have to come to the Board for approval.

Board member Gonzales suggested that we go back and clarify some language in regards to bank depositories. He agreed with linking to the federal acquisition threshold so that we don't have to come back to change this all the time. He noted that the other language is quite redundant.

Board Chair Hanna suggested clarifying the property issue and pegging it to the federal acquisition threshold.

Mr. Silvyn will bring the proposal back to the Board for discussion and vote.

Proposed Agenda Items

Board member Gonzales requested to have a study session on student recruitment and community outreach. He would also like a review of the bylaws, specifically the ethics rules and legal services model. He is concerned with PCC's current model.

ADJOURNMENT

Adjournment

The meeting adjourned at 9:43 p.m.

Secretary

Date