

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Annual/Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 11, 2017 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Mark Hanna
Demion Clinco
Luis Gonzales
Meredith Hay
Sylvia Lee

REPRESENTATIVES TO THE BOARD

Martin Bastidas, Student
Michael Tulino, Staff
Carlo Buscemi, Adjunct
Mays Imad, Faculty
Brian Stewart, Administrator

RECORDING SECRETARY

Andrea Gauna

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
Christopher Albers, Chief of Police
Dave Bea, Executive Vice Chancellor for
Finance and Administration
Yira Brimage, Vice President of Student
Affairs and Engagement
Lisa Brosky, Vice Chancellor for External
Relations
Alison Colter-Mack, Assistant Vice
Chancellor for Human Resources
Aubrey Conover, Campus Vice President
David Doré, President, Northwest and
Downtown Campus

Dolores Duran-Cerda, Provost and Executive
Vice Chancellor for Academic and
Student Services, Acting
Esperanza Duarte, Special Assistant to the
Chancellor, Acting
Suzanne Desjardin, Dean of Social Sciences
and Student Affairs
Julian Easter, Assistant Vice Chancellor for
Academic Affairs
Libby Howell, Executive Director for Media,
Community and Government Relations
Irene Robles-Lopez, Vice President of
Student Affairs, Academic Advising and
Retention
Karrie Mitchell, Assistant Vice Chancellor,
Enrollment Management and Student
Affairs
Lorraine Morales, President, Community and
East Campus
Melissa Moser, Executive Director of
Financial Aid and Title IV Compliance
Bruce Moses, Assistant Vice Chancellor,
Accreditation & Quality Improvement
Morgan Phillips, President, Desert Vista and
West Campus
Nicola Richmond, Assistant Vice Chancellor,
Institutional Research, Planning &
Effectiveness
Ian Roark, Vice President of Workforce
Development
Ted Roush, Campus Vice President
Edgar Soto, Dean of Athletics, Fitness and
Wellness
Greg Wilson, Dean of Applied Technology
Darla Zirbes, Campus Vice President of East
Campus

GENERAL MATTERS

Call to Order

Mark Hanna called the meeting to order at 5:30 p.m.

Pledge of Allegiance

Luis Gonzales led the Pledge of Allegiance.

Roll Call

All Board members present.

NEW BUSINESS

Election of Board of Governors' Officers for 2017

Election of Chair of the Governing Board Motion No. 201701-02

Sylvia Lee – M, Demion Clinco – S, that Mark Hanna serve as Chairperson of the Governing Board of the Pima County Community College District in 2017.

Board member Luis Gonzales noted that we are in violation of our Governing Board Bylaw, Article IV, Section 2. Board member Gonzales suggested a motion to vote on the exception to rotation.

Board Chair Hanna motioned to table the nomination.

Sylvia Lee-M, Demion Clinco-S, to vote on the exception to the rotation.

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Board Chair Hanna noted there is a nomination on the floor for Mark Hanna to serve as Governing Board Chair

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Election of Vice Chair/Secretary of the Board Motion No 201701-03

Board member Lee nominated Demion Clinco to serve as Vice Chair/Secretary of the Governing Board.

Sylvia Lee – M, Meredith Hay – S, that Demion Clinco serve as a Vice Chair/Secretary of the Governing Board of the Pima County Community College District in 2017.

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Proposed Annual Calendar of Regular Board Meetings, 2017

Motion to Adopt Annual Calendar of Regular Board Meetings in 2017

Motion No. 201701-04

Meredith Hay – M, Sylvia Lee – S, to approve the proposed Governing Board Regular Meeting Calendar for 2017.

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Proposed Annual Calendar of Board Study Sessions, 2017

Motion to Adopt Annual Calendar of Board Study Sessions in 2017

Motion No. 201701-05

Meredith Hay – M, Sylvia Lee – S, to approve the proposed Governing Board Study Session Calendar for 2017.

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Election of Arizona Association of District Governing Board’s Representative 2017

Motion to elect Arizona Association of District Governing Board’s Representative

Motion No. 201701-06

Sylvia Lee-M, Meredith Hay-S, that Luis Gonzales serves as representative to the Arizona Association of District Governing Boards (AADGB).

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Elect Advisory Committee Board Representatives

Motion to elect two Board Representatives to the Human Resources Advisory Committee

Motion No. 201701-07

Meredith Hay-M, Sylvia Lee-S, that Luis Gonzales serves as Board Representative to the Human Resources Advisory Committee.

Vote: All Board members present voted “aye” by voice vote. None were opposed.
Motion CARRIED.

Motion No. 201701-08

Sylvia Lee-M, Demion Clinco-S, that Mark Hanna serve as the Board Representative to the Human Resources Advisory Committee.

Vote: All Board members present voted “aye” by voice vote. None were opposed.
Motion CARRIED.

Motion to elect two Board Representatives to the Finance and Audit Committee

Motion No. 201701-09

Luis Gonzales-M, Demion Clinco-S, that Sylvia Lee serves as Board Representatives to the Finance and Audit Committee.

Vote: All Board members present voted “aye” by voice vote. None were opposed.
Motion CARRIED.

Motion No. 201701-10

Meredith Hay-M, Sylvia Lee-S, that Demion Clinco serves as Board Representatives to the Finance and Audit Committee.

Vote: All Board members present voted “aye” by voice vote. None were opposed.
Motion CARRIED.

Recess

The meeting recessed at 5:46 p.m.

The meeting resumed at 5:48 p.m.

Incoming Board Chair Mark Hanna welcomed the audience to the first meeting of 2017.

GENERAL MATTERS

Public Comment – Call to Audience

Miguel Flores, Jr.-Opening blessing

Robert Saenz-Support for Mr. Gonzales on behalf of Los Vatos

Cecilia Cruz-To congratulate and welcome Luis Gonzales

Carol A. Gorsuch-To welcome new Board members

Ismael Ballesteros-Speaking as a future student in support of Luis Gonzales

Frank Velasquez, Jr.-To welcome new Board members

Sally Ann Gonzales-To congratulate the new Board members

Antonia Campoy-To congratulate Luis Gonzales

Silviana Wood-To welcome Luis Gonzales to Pima Community College

Joe Flores-To support Luis Gonzales

Arlene Muniz and Virginia Ortega-To welcome the new Board members on behalf of AFSME

David Morales-Introduce himself as the new Faculty Board Representative and welcome new Board members

Alonzo Garcia-To support Luis Gonzales

Uday Dalvi-To congratulate the new Board members

Santiago Benton-To give a blessing to Luis Gonzales in Mayo language

Frank Sotomayor-To congratulate the new Board members and show support of Luis Gonzales

Betts Putnam-Hidalgo-Welcomed Luis Gonzales

Margaret McKenna-To support Luis Gonzales

Lenny Mark-To offer positive words about Luis Gonzales and Pima Community College

Board Chair Hanna asked to take one item out of order. He moved the Student Representative Report in order to allow the student representative to leave the meeting early.

Student – Samantha Boettcher

There was no report.

Remarks by Governing Board Members

Board Chair Hanna thanked all employees for their help with the Higher Learning Commission visit, the report we received back and for being on track with 10 of 11 areas. He reported attending the Paramedic and Nursing graduations and the Aviation program orientation. Board Chair Hanna also noted that he was able to take a student to an advising session and was very impressed with the information provided at the session.

Board member Hay wanted to let the College and community know she is very excited to join the Board and work with everyone to make Pima great again. She stated that if anyone had any comments or ideas her door is always open.

Board member Gonzales stated he is honored to be serving on the Board. He thanked Martha Durkin for her service to the Board and wanted to recognize her work. He noted that he would like better communication between the College and the community. He would like to have conversations with different groups and educational institutions to engage the community to focus on student recruitment and community outreach to raise enrollment. He also noted that his door is always open. He also congratulated Pima student Martin Bastidas for running an excellent campaign against a popular candidate in our community.

Board member Lee congratulated Demion Clinco, Meredith Hay and Luis Gonzales. Board member Lee read the recent Higher Learning Commission report and noted that she is proud of what Pima has done so far to address the issues identified by HLC. Even though the College is still on notice for one item, assessing student-learning outcomes, she noted that Pima has come a long way in this area. She wanted to acknowledge everyone who made open admissions a reality again.

Board member Clinco congratulated the new Board members and welcomed everyone back from the break. Board member Clinco asked for a moment of silence for the tragic events that took place on January 8.

REPORTS

Administration Report

Accreditation Update – Bruce Moses

Bruce Moses, Assistant Vice Chancellor for Accreditation and Quality Improvement provided an update of events since the College left for break in December and what events are coming in the near future in regards to the Higher Learning Commission and the peer review report.

Board member Gonzales and Lee noted that they would like to see additional reports on the progress we have made towards the five areas of concern in the HLC report. Mr. Moses reported that quality checks would be done to address the gaps and prepare ourselves for the next comprehensive report.

Student Services – Nic Richmond

Nic Richmond, Assistant Vice Chancellor for Institutional Research, Planning and Effectiveness presented a brief overview of the mission key performance data as it relates to student services.

Reports by Representatives to the Board

Staff – Michael Tulino

Mr. Tulino reported on staff discussions of the College's budget and summer class offerings. Staff did not present a recommendation/concern to the Board.

Faculty – Mays Imad

Ms. Imad reported on the Faculty Senate elections, and All Faculty Day. Faculty did not present a recommendation/concern to the Board.

The Board members thanked Ms. Imad for her services to the Board

Chancellor's Report

The Chancellor started his report by welcoming everyone back from the Holiday break. Chancellor Lambert thanked each of the Board members for their services and is looking forward to the upcoming year.

Introduced Esperanza Duarte, Special Assistant to the Chancellor (Acting), Amanda Abens, Dean of Workforce Development and Continuing Education, and Dr. Christina Beckman-Brito, Dean of Communication (Acting) replacing Pat Houston.

Highlights of Chancellor's report included:

- Pima’s relationship with Santa Cruz County and meeting with Governor Ducey
- Meeting with United States Ambassador
- Carlos Sada Solana, Mexican Ambassador meeting to present Pima with a check to support students of Mexican ancestry studying at Pima, this is the third check he has presented to Pima
- Diversity report
- Hiring of the executive director to oversee diversity efforts
- Educational Master Plan update
- Invite by Senator Farley to attend opening day of legislature/State of the State

Chancellor Lambert noted that we need to celebrate our success but that we still have a lot to do.

INFORMATION ITEMS

Financial Report — October 2016 Financial Statements

This item was noted as an information item.

Employment Information

This item was noted as an information item.

Adjunct Faculty Appointments

This item was noted as an information item.

Minimum Wage

This item was noted as an information item.

Administrative Procedure Changes

AP 2.20.01: Drug and Alcohol Free Environment – *Revised* was noted as an information item.

2017-2018 Academic Calendar

This item was noted as an information item.

ACTION ITEMS

Consent Agenda

Motion No. 201701-11

Moved items:

Item #4.1(2) Board Policy-Final Reading-[BP 3.12 Developmental Education-New] and Item #4.1(6) Contract: Sabino Electric Inc. was moved to #4.2 Other Action Items.

Demion Clinco-M, Sylvia Lee-S, to approve the Consent Agenda.

- (1) Approval of Minutes of the following meetings:
 - A. Study Session of October 28, 2016
 - B. Special Meeting to conduct Executive Session on November 2, 2016
 - C. Special Meeting to conduct Executive Session on November 7, 2016
 - D. Study Session of November 7, 2016
 - E. Special Meeting to conduct Executive Session on November 16, 2016
 - F. Regular Meeting of November 16, 2016
- (2) Curriculum Recommendations: New Program-Fitness and Wellness Specialist-Certificate for Direct Employment
- (3) Curriculum Recommendations: Multiple Certificate-Inactivations
- (4) Intergovernmental Agreement: Town of Sahuarita

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

OTHER ACTION ITEMS

Moved from Consent Agenda:

Board Policy-Final Reading-[BP 3.12: Developmental Education-New]

Motion No. 201701-12

Meredith Hay-M, Demion Clinco-S to approve the final BP 3.12 Developmental Education

Board member Gonzales asked to have this item moved from the Consent Agenda to Other Action Items because it was one of the issues in the HLC report and he only just had a chance to review it. Board member Gonzales directed his questions on the Board Policy (BP) to Dr. Dolores Duran-Cerda, Acting Provost focusing on the Administrative Procedures (AP).

Board member Gonzales noted the importance of BP 3.12 and the need for data to show the effectiveness of the policy. He noted the only way to know if this policy will work is if they see data on its effectiveness. He would like a report to come back to the Board after the fall semester has been completed so the Board does not have to guess if the policy works or not. He would like a measurement to tell if the College is progressing. He also stated how important this is to student success.

Board Chair Hanna noted that revisions were made to the Board policy after a study session in November. It is the responsibility of the administration to come up with Administrative Procedures for the policy. Board Chair Hanna made it clear the Board is only voting on the Board policy.

Board member Gonzales asked for the following amendment to the Board policy:

Luis Gonzales-M, Sylvia Lee-S amendment to policy BP 3.12 with the following language: The Board shall be presented with a comprehensive report on the effectiveness of the student success of these students for the fall of 2017 to include the following information: How many students completed the pre-placement tutorial but walked away? How many completed it and passed the placement test? How many were charged a fee to retake the test? How many completed it and returned for the Spring Semester? The report shall include the ethnicity, gender, and zip code for these students.

Vote: Mark Hanna, Meredith Hay, Sylvia Lee, and Demion Clinco voted “nay” by voice vote. Luis Gonzales voted “aye” by voice vote.

Motion FAILED

Board Chair Hanna stated they are voting on BP 3.12 as published in the Board packet

Vote: Mark Hanna, Meredith Hay, Demion Clinco and Sylvia Lee voted “aye” by voice vote. Luis Gonzales had no response.

Motion CARRIED

Contract: Sabino Electric Inc

Board Chair Hanna asked that this item be pulled from Consent Agenda for a better explanation of the item.

Motion No. 201701-13

Meredith Hay-M, Sylvia Lee-S, to execute a contract with Sabino Electric Inc for the Arc Flash Analysis of the West Campus.

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED

Contract: FY 17 CampusEAI Maintenance Renewal for College Portal and Mobile App

Motion No. 201701-14

Sylvia Lee-M, Demion Clinco-S, to approve the Maintenance Renewal agreement with CampusEAI for the College’s Portal and Mobile App. Total costs are not expected to exceed \$133,000 for Fiscal Year 2017.

Vote: All Board members present voted “aye” by voice vote. None were opposed.

Motion CARRIED.

Faculty Emeritus

Motion No. 201701-15

Meredith Hay-M, Sylvia Lee-S, to approve Charles Land and David Stephen, two retired faculty members as Pima Community College Faculty Emeriti.

Vote: All Board members present voted “aye” by voice vote. None were opposed.
Motion CARRIED.

ADJOURNMENT

Adjournment

The meeting adjourned at 7:38 p.m.

Secretary

Date