

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OPEN MEETING NOTICE AND AGENDA
SEPTEMBER 13, 2017**

NOTICE OF REGULAR GOVERNING BOARD MEETING

5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

AGENDA FOR MEETING*

ESTIMATED
DURATION

1. General Matters

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 Governing Board Recognition and/or Awards
• Faculty Emeritus recognition

10 min.

1.5 Public Comment – Call to Audience

The Pima Community College Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

1.6 Remarks by Governing Board Members

[The Chairperson, Secretary and/or members of the Governing Board may comment or provide summaries of recent College-related activities]

2. Reports

2.1 Administration Reports

- [Accreditation update](#) – Bruce Moses
- [Enrollment update](#) – Karrie Mitchell

5 min.

5 min.

- 2.2 Reports by Representatives to the Board 15 min.
[The representatives to the Board will provide highlights of their group's activities during the preceding month(s) and issues and suggestions to be considered for administration follow-up or inclusion on a future Board meeting agenda.]
- [Student Report](#) – Nick Betts-Childress
 - Staff Report – Joi Stirrup
 - [Adjunct Faculty Report](#) – Sean Mendoza
 - [Faculty Report](#) – Brooke Anderson
 - [Administrator Report](#) – Nina Corson
- 2.3 Chancellor's Report 10 min.
[Chancellor Lambert may report on current events at or involving the College; Legislative and Budget Updates and recent activities such as: community meetings, presentations and conferences]
3. Information Items 10 min.
[Information items are materials provided to the Board for reference only. A Board Member might ask a clarifying question, but no substantive discussion or action will be taken on the item at the meeting. Information item materials are included with the Board packet available at <https://www.pima.edu/meeting-notice/documents.html> or in some cases through a link included in the agenda.]
- 3.1 Financial Report – July 2017 Financial Statements
- 3.2 Employment Information
[Appointments, acting assignments, retirements and separations]
- 3.3 Adjunct Faculty Appointments
- 3.4 Administrative Procedure Changes
[AP 3.10.01: Admission and Registration — *New*]
- 3.5 Administrative Procedure Transition Update
[RG-3501/A: Admissions and Registration — *Deletion*]
[SPG-3501/AC: Registration Process for Credit Courses — *Deletion*]
- 3.6 Board Policy Substantive Changes – First Reading
[BP 2.01: Diversity — *Revised*]
- 3.7 Unclassified Pay Rates for Temporary Employment-Interpreters
4. Action Items
- 4.1 Consent Agenda 5 min.
- (1) Approval of Minutes of the following meetings:
- A. Special Meeting to conduct Executive Session on August 16, 2017

- B. Regular Meeting of August 16, 2017
 - C. Study Session of August 21, 2017
- (2) Intergovernmental Agreement (IGA): Picture Rocks Fire Department
[One-year agreement to establish framework within which PCCCD Public Safety and Emergency Services will provide practical experience to College students and the College will provide educational services which will benefit both parties. This includes paramedic training and vehicular rotations.]
[Picture Rocks Fire Department agreement](#)
 - (3) Agreement: Pima Community College and SEP-Santander-Bécalos International Program
[To approve a partnership with SEP- Bécalos-Santander Universidades International Program. PCC will host 75 visiting international students from Mexico during the Fall 2017 semester. This program is funded by the Mexican institutions and participating sponsors. PCC will receive \$562,500 from SEP-Santander- Bécalos International Program to cover the students' housing, tuition, health insurance, books, bus passes, and co-curricular and cultural activities.]
[SEP-Santander- Bécalos International Program agreement](#)
 - (4) Operating Agreement: Green Valley Learning Center
[To approve the Chancellor or designee to sign a new operating agreement with Pima County for the day-to-day management, operations and maintenance of the Green Valley facility.]
[Operating agreement](#)
 - (5) Contract: U.S. Department of Justice Federal Bureau of Prisons Administration Division
[Five-year fee for service agreement to provide educational training to inmates' onsite at the Federal Prison Complex]
[Federal Prison agreement](#)
 - (6) Contract: eLumen Assessment Management System
[To approve a contract to purchase an assessment management system (AMS). The projected first year cost is \$60,000 encompassing software licensing, implementation, and training. Subsequent annual cost is \$50,000 or \$2/IPEDS Headcount, whichever is less, for up to 10 years. An additional \$180 per hour consulting fee is charged for extra consulting during the 10 year period if needed.]
[eLumen agreement](#)
 - (7) Contract: ConvergeOne-Extreme Hardware Maintenance, Licensing, and Services, 2017-2018
[To approve a contract with ConvergeOne to provide maintenance services for Extreme hardware for the period July 1, 2017 through June 30, 2018. Total costs for the one-year agreement are not expected to exceed \$149,470.]
[ConvergeOne agreement](#)

- (8) Contract: ConvergeOne for Upgrade of Avaya Telephone System-Phase 2
[To approve a contract with ConvergeONE for the second phase of the upgrade to the Avaya Telephone System. Total costs are not expected to exceed \$177,130.]
[ConvergeOne agreement](#)
- (9) Contract: OPTIV-McAfee Maintenance, Licensing, and Services, 2017-2018
[To approve a contract with OPTIV to provide maintenance services for McAfee IT security software for the period July 2, 2017 through July 1, 2018. Total costs for the one-year agreement are not expected to exceed \$108,204.]
[OPTIV-McAfee contract](#)
- (10) Contract: HP Computers for Division of Nursing Lease Agreement
[To approve a contract with Hewlett-Packard to purchase computers for the College's Division of Nursing. Total costs are not expected to exceed \$239,920.]
[HP agreement](#)
- (11) Dual Enrollment: Compass High School
[To approve a contract with Compass High School for dual enrollment for August 1, 2017 through June 30, 2018. Fiscal considerations for this contract are summarized as reciprocal services.]
[Compass High School IGA](#)
- (12) Personnel Policy Statement for Faculty, 2017/2018 Fiscal Year
MOUs: [PCCEA](#) [Management](#)
[Department Chair Presentation October 2015](#)
[Department Chair Report January 2017](#)

4.2 Other Action Items

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| (1) | Governing Board 2017-18 Priorities and Action Items | 5 min. |
| (2) | Chancellor's 2016-17 Evaluation | 5 min. |
| (3) | Property Acquisition: 127 W. Drachman
[To approve the acquisition of real estate property located at 127 W. Drachman.]
Letter of Intent/Property map | 20 min. |
| (4) | Property Acquisition: 333 W. Mabel
[To approve the acquisition of real estate property located at 333 W. Mabel Street.]
Letter of Intent/Property map | 20 min. |

Adjournment

Regular Meeting
October 11, 2017, 5:30 p.m.
District Office
Community Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

- * **Option to recess into legal advice executive session** — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.
- * The Governing Board reserves the right to take action on any agenda item.
- * **Additional Information** — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College's website at www.pima.edu/board/packets.
- * To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.

Meeting presentations will be posted within a reasonable time following the meeting.