

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OPEN MEETING NOTICE AND AGENDA
AUGUST 16, 2017**

NOTICE OF REGULAR GOVERNING BOARD MEETING

5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

AGENDA FOR MEETING*

1. General Matters

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Public Comment – Call to Audience

The Pima Community College Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

- 1.5 Remarks by Governing Board Members
[The Chairperson, Secretary and/or members of the Governing Board may comment or provide summaries of recent College-related activities]

2. Reports

- 2.1 Administration Reports
 - [Accreditation update](#) – Bruce Moses
 - [Enrollment update](#) – Karrie Mitchell
- 2.2 Reports by Representatives to the Board
[The representatives to the Board will provide highlights of their group’s activities during the preceding month(s) and issues and suggestions to be considered for

administration follow-up or inclusion on a future Board meeting agenda.]

- Staff Report – Susan Kuenzler
- Administrator Report – Nina Corson

2.3 Chancellor's Report

[Chancellor Lambert may report on current events at or involving the College; Legislative and Budget Updates and recent activities such as: community meetings, presentations and conferences]

- Review of hiring process for the Senior Academic Advisor and Program Manager for Title III*
- Review of student concerns regarding engineering program
- Dual Enrollment Overview
- Santa Cruz Education Services Update
- BoardDocs- cloud-based board meeting management service

3. Information Items

[Information items are materials provided to the Board for reference only. A Board Member might ask a clarifying question, but no substantive discussion or action will be taken on the item at the meeting. Information item materials are included with the Board packet available at <https://www.pima.edu/meeting-notice/documents.html> or in some cases through a link included in the agenda.]

3.1 Financial Report – June 2017 Financial Statements

3.2 Employment Information

[Appointments, acting assignments, retirements and separations]

3.3 Adjunct Faculty Appointments

3.4 [Office of Dispute Resolution Year-End Report](#)

3.5 Administrative Procedure Changes

[AP 3.25.05: Program and Service Review — *Revised*]

[AP 3.31.01: Student Complaints — *New*]

4. Action Items

4.1 Consent Agenda

(1) Approval of Minutes of the following meetings:

- A. Study Session of May 22, 2017
- B. Special Meeting to conduct Executive Session on May 22, 2017
- C. Study Session of June 5, 2017
- D. Special Meeting to conduct Executive Session on June 14, 2017
- E. Public Hearing of June 14, 2017
- F. Special Meeting of June 14, 2017
- G. Regular Meeting of June 14, 2017

- H. Special Meeting of June 22, 2017
 - I. Special Meeting to conduct Executive Session on June 22, 2017
 - J. Special Meeting to conduct Executive Session on June 23, 2017
- (2) New Position: Compliance Officer
[Recommendation to approve the new Compliance Officer position]
 - (3) Grant Award: Community Campus – Adult Basic Education for College & Career, 2017-2020
[To accept and implement the renewed grant for the Adult Basic Education for College & Career (ABECC) program. The grant performance period is from July 1, 2017 through June 30, 2020. The total award for the three-year performance period is \$9,013,203, annual award of \$3,004,401.]
 - (4) Grant Award: Desert Vista Campus Upward Bound Program, 2017-2022
[To accept and implement the renewed grant for the Upward Bound program at Desert Vista Campus. The grant performance period is from September 1, 2017 through August 31, 2022. The award amount is \$1,351,875 over the five-year performance period.]
 - (5) Grant Award: Downtown Campus Upward Bound Program, 2017-2022
[To accept and implement the renewed grant for the Upward Bound program at the Downtown Campus. The grant performance period is from June 1, 2017 through May 31, 2022. The award amount is \$1,351,865 over the five-year performance period.]
 - (6) Grant Award: East Campus Upward Bound Program, 2017-2022
[To accept and implement the renewed grant for the Upward Bound program at East Campus. The grant performance period is from June 1, 2017 through May 31, 2022. The award amount is \$1,351,875 over the five-year performance period.]
 - (7) Grant Award: Northwest Campus Upward Bound Program, 2017-2022
[To accept and implement the renewed grant for the Upward Bound program at Northwest Campus. The grant performance period is from June 1, 2017 through May 31, 2022. The award amount is \$1,351,835 over the five-year performance period.]
 - (8) Sub-Grant Agreement Renewal: First Things First Innovative Professional Development, a sub-grant from United Way of Tucson and Southern Arizona, 2017-2018
[To approve the sub-grant located at Desert Vista Campus. The grant performance period is from July 1, 2017 to June 30, 2018. The award amount is \$79,500 over the one-year performance period.]

- (9) Intergovernmental Agreement (IGA): City of Nogales-Fire and Medical
[Five-year agreement for educational services and practical experience to students which include paramedic training and vehicular rotations.]
[IGA: City of Nogales-Fire and Medical](#)
- (10) Contract: CenturyLink Carrier Service Agreement, 2017-2022
[To approve a contract with CenturyLink for telephone services. Total costs for the five-year agreement are not expected to exceed \$255,000.]
[CenturyLink contract](#)
- (11) Contract: Computer Numerical Control (CNC) Machines - Lab Equipment for Advanced Manufacturing Programs
[To purchase three Computer Numerical Control (CNC) machines for the Advanced Manufacturing programs in Pima Community College's Applied Technology division. Cost is \$500,700 from previously approved capital request funding (Prop 301).]
[DMG MORI USA, INC. contract](#)
- (12) Contract Amendment/Intergovernmental Agreement: Adobe Software Purchase, 2017-2020
[To approve an amendment to the Enterprise Term License Agreement with Adobe Systems. The amendment reduces the potential cost of the previously approved version of the agreement from \$636,474 (\$212,158 annual) to \$207,027 (\$69,000 annual).]
[Adobe contract](#) [Adobe Amendment contract](#)
- (13) Contract: Blackboard, Inc. IT Help Desk Services, 2017-2018
[To approve a contract with Blackboard, Inc. for Information Technology Help Desk Services for students and staff. Total costs for the one-year agreement, which covers the period from June 30, 2017 to June 29, 2018, are not expected to exceed \$146,017.]
[Blackboard Agreement](#) [Blackboard Order](#)
- (14) Contract: Sahara Apartments for the SEP-Santander-Bécalos International Program
[To approve a housing lease agreement with Sahara Apartments for the students participating in the SEP-Santander- Bécalos Program. The total cost for housing 76 students from August 27, 2017-December 15, 2017 is \$150,024 which will be paid in full by the SEP-Santander- Bécalos International Program. There is no cost to the College.]
[Sahara Apartment agreement](#)
- (15) Dual Enrollment: Lourdes Catholic High School
[To approve a dual enrollment contract with a term of August 1, 2017 through June 30, 2020. Fiscal considerations for this contract are summarized as reciprocal services.]
[IGA: Lourdes Catholic High School](#)

- (16) Agreement: Zhuhai City Polytechnic College (ZHCPT)
[To extend the previously approved agreement with ZHCPT approved on June 8, 2016 to authorize waivers for six (6) ZHCPT students to study at PCC during either the Fall or Spring semester of the 2017-2018 academic year.]
[Zhuhai City Polytechnic College agreement](#)

- (17) Contract: Ellucian, 2017-2020
[To approve a contract with Ellucian for software maintenance for the period from September 1, 2017 to August 31, 2020. Total costs for the three-year agreement are not expected to exceed \$1,364,902.]
[Ellucian agreement](#)

- (18) Contract: ISS Facility Services*
[Execute a contract extension to the existing custodial services vendor, ISS Facility Services, for a four (4) month period of performance from September 1, 2017 through December 31, 2017. The contract will not exceed \$690,000.]

4.2 Other Action Items

- (1) Governing Board 2016-17 Self-Assessment
- (2) Chancellor’s Goals, Objectives and Timelines 2017-2018
- (3) Employment Contract: Chancellor
- (4) Discussion and Direction for Possible Revision of BP 2.01 Diversity
- (5) Selection of Board Member Mileage Reimbursement Option

Adjournment

Regular Meeting
September 13, 2017, 5:30 p.m.
District Office
Community Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

*** Option to recess into legal advice executive session** — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* The Governing Board reserves the right to take action on any agenda item.

* **Additional Information** — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College's website at www.pima.edu/board/packets.

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.

Meeting presentations will be posted within a reasonable time following the meeting.