

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OPEN MEETING NOTICE AND AGENDA
JUNE 14, 2017**

NOTICE OF REGULAR GOVERNING BOARD MEETING

5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

AGENDA FOR MEETING*

ESTIMATED
DURATION

1. General Matters

1.1 Call to Order

1.2 Public Comment – Call to Audience

The Pima Community College Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

- 1.3 Remarks by Governing Board Members 25 min.
[The Chairperson, Secretary and/or members of the Governing Board may comment or provide summaries of recent College-related activities]

2. Reports

2.1 Administration Reports

- Arizona legislative update-Jonathan Paton 10 min.
- [Accreditation update](#) – Bruce Moses 10 min.
- Improving data analytics to support student success– Nic Richmond 10 min.

2.2 Reports by Representatives to the Board 10 min.

[The representatives to the Board will provide highlights of their group’s activities during the preceding month(s) and issues and suggestions to be considered for administration follow-up or inclusion on a future Board meeting agenda.]

- Staff – Michael Tulino
- [Administrator](#) – Bruce Moses on behalf of Nina Corson

- 2.3 Chancellor's Report 10 min.
[Chancellor Lambert may report on current events at or involving the College;
Legislative and Budget Updates and recent activities such as: community meetings,
presentations and conferences]
3. Information Items 10 min.
[Information items are materials provided to the Board for reference only. A Board Member
might ask a clarifying question, but no substantive discussion or action will be taken on the
item at the meeting. Information item materials are included with the Board packet available
at <https://www.pima.edu/meeting-notices/documents.html> or in some cases through a link
included in the agenda.]
- 3.1 Financial Report – April 2017 Financial Statements
- 3.2 Employment Information
[Appointments, acting assignments, retirements and separations]
- 3.3 Adjunct Faculty Appointments
- 3.4 Administrative Procedure Changes
[AP 4.01.04: Grants – *New*]
[AP 4.06.01: College Travel – *New*]
[AP 7.01.01: Internal Audits – *Revised*]
- 3.5 Finance and Audit Committee 2016-2017 Report
- 3.6 Diversity Plan
[View the [Diversity Plan](#)]
- 3.7 Administrative Procedure Transition Update
[RG-2412/A: College Travel]
4. Action Items
- 4.1 Consent Agenda 5 min.
- (1) Approval of Minutes of the following meetings:
A. Study Session of May 1, 2017
B. Special Meeting to conduct Executive Session on May 10, 2017
C. Regular Meeting of May 10, 2017
- (2) Intergovernmental Agreement (IGA): Mountain Vista Fire District
[One-year agreement to provide Paramedic training to Mountain Vista Fire
District employees. Mountain Vista Fire District will allow PCC students to
participate in vehicular rotations to gain field experience.]
[IGA: Mountain Vista Fire District](#)

- (3) Intergovernmental Agreement (IGA): Sonoita-Elgin Fire District
[One-year agreement to provide Paramedic training to Sonoita-Elgin Fire District employees. Sonoita-Elgin fire District will allow PCC students to participate in vehicular rotations to gain field experience.]
[IGA: Sonoita-Elgin Fire District](#)
- (4) Intergovernmental Agreement: Pima County Sheriff's Department
[One-year extension to provide High School Equivalency classes on-site at the Pima County Detention Center. PCC invoices based on current tuition and fees projecting approximately \$141,000 in revenue.]
[IGA: Pima County](#)
- (5) Intergovernmental Agreement: City of Tucson on behalf of Tucson Fire District and Tucson Police Department
[One-year agreement for educational services related to fire services and law enforcement. Tucson Fire District and Tucson Police Department will allow PCC students to participate in vehicular rotations to gain field experience.]
[IGA: City of Tucson](#)
- (6) Intergovernmental Agreement: Arizona Department of Transportation (ADOT)-Construction Academy
[Five-year agreement to allow Pima Community College's Workforce and Continuing Education (WCE) to provide construction training for students recommended by ADOT.]
[IGA: ADOT](#)
- (7) Intergovernmental Agreement: Arizona Department of Transportation (ADOT)-National Summer Transportation Institute
[Five-year agreement for partnership to provide courses for STEM education and training as recommended by ADOT.]
[IGA: ADOT](#)
- (8) Intergovernmental Agreement: Pinal County Community College District/Central Arizona College and Pima County Community College District First Things First Professional REWARD\$ Program
[1.5 year agreement to establish an outreach and training program tailored to their needs. This supports the First Things First Professional REWARD\$ program in Pima County.]
[IGA: Pinal County Community College](#)
- (9) Contract: Workers' Compensation Insurance, Fiscal Year 2018
[A contract renewal in the estimated amount of \$350,000 with CopperPoint Mutual Insurance Company for the policy year July 1, 2017 through June 30, 2018.]
Additional information on this agreement can be obtained by contacting the Employee Service Center.
- (10) Contract: Group Purchase Participation Agreement for Property Insurance,

Fiscal Year 2018

[A contract in an amount not to exceed \$121,000 with the Midwest Higher Education Compact via a Group Purchase Participation Agreement for Property Insurance for the period July 1, 2017 through June 30, 2018.]

[Midwestern Higher Education agreement](#)

- (11) Contract: Facilities Agreement Renewals FY18
[Renewal of agreements for [Crown Atlantic Company](#), [Northern Arizona University \(NAU\)](#), [University of Arizona \(UofA\)](#), and [Vision Charter School, Inc.](#) for the new Fiscal Year 2018 period beginning July 1, 2017 through June 30, 2018. These agreements earn yearly revenue for the College.]
- (12) Contract: Accruent
[To approve a contract with Accruent for the FAMIS facility management software which provides hosting and site licenses for the FAMIS work order management system used by all Facilities employees. The costs are estimated at \$275,000 for FY18.]
[Accruent agreement](#)
- (13) Contract: ISS Facility Services
[Execute a contract extension to the existing custodial services vendor, ISS Facility Services, for a two (2) month period of performance from July 1, 2017 through August 31, 2017. This extension will ensure continuity of College operations during Summer 2017 Focused Operations General Plan evaluation phase. The contract is not expected to exceed \$315,000.]
[ISS contract](#)
- (14) Contract: Mallory Safety & Supply LLC
[To approve a contract with Mallory Safety & Supply LLC for an expansion of the Traka Key Control system currently used by the District. The contract is for the period of June 14, 2017 through June 30, 2018. The total budget is not to exceed \$260,000 through Fiscal Year 2018.]
[Mallory Safety & Supply LLC quote](#)
- (15) Contract: Dual Enrollment-East Valley Institute of Technology
[To approve a dual enrollment contract with East Valley Institute of Technology with a term of August 1, 2017 through June 30, 2020. Fiscal considerations for this contract are summarized as reciprocal services.]
[IGA: East Valley Institute of Technology](#)
- (16) Contract: General Liability and Automobile Liability and Physical Damage Insurance
[The Chancellor recommends the Governing Board approve a contract with The Arizona School Risk Retention Trust, Inc. to provide general liability and automobile liability and physical damage insurance for the period July 1, 2017 through June 30, 2018.]
Additional information on this agreement can be obtained by contacting the Contracts & Purchasing Department.

- (17) Library Participation in Arizona Community College Library Consortium (ACCLC)
[To approve Pima College Library’s participation in the ACCLC.]
[ACCLC membership agreement](#)
- (18) Fiscal Year Adopted Budget Reductions
[Posting year-end expenditure budget reductions to match actual expenditures for the fiscal year ended June 30, 2017.]
- (19) New Program: Mechatronics Technician-Certificate for Direct Employment
- (20) Board Policy – Final Reading
[BP 4.06: College Travel]
- (21) Personnel Policy Statements for College Employees, 2017-2018 Fiscal Year
[MOUs: [AFSCME](#) [ACES](#) [PCCEA](#)]
- (22) Contract: Epic One Builders, LLC
[To approve a contract for the application of Exterior Insulation and Finish Systems (EIFS) synthetic stucco to the exterior of the E5 building at East Campus. Total amount for the contract is \$105,316.]
[Epic One Builder, LLC contract](#)

4.2 Other Action Items

- (1) Review and possible approval of services agreements with Pima Community College Foundation 10 min.
- (2) Review and possible approval of an educational services agreement with Santa* Cruz County Provisional Community College District (SCCPCCD) 10 min.
- (3) Faculty Emeritus 5 min.
[Faculty Emeritus status to retired Pima Community College faculty members: Gustavo Chavez and Joseph Labuda]

Adjournment

Regular Meeting
August 16, 2017, 5:30 p.m.
District Office
Community Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

* **Option to recess into legal advice executive session** — Pursuant to A.R.S. §38-431.03(A)(3)

the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

- * The Governing Board reserves the right to take action on any agenda item.
- * **Additional Information** — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College's website at www.pima.edu/board/packets.
- * To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.

Meeting presentations will be posted within a reasonable time following the meeting.