

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OPEN MEETING NOTICE AND AGENDA  
APRIL 12, 2017**

NOTICE OF REGULAR GOVERNING BOARD MEETING

5:30 p.m.  
District Office  
Community/Board Room  
4905 E. Broadway  
Tucson, AZ 85709-1010

AGENDA FOR MEETING\*

ESTIMATED  
DURATION

1. General Matters

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 Governing Board Recognition and/or Awards 30 min.  
[The Governing Board formally recognizes and/or presents awards to employees, students and community members as a result of outstanding achievements.]

1.5 Public Comment – Call to Audience 30 min.

The Pima Community College Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

1.6 Procedural Action Item\*  
[Proposal to limit duration of discussion and debate]

1.7 Remarks by Governing Board Members 25 min.  
[The Chairperson, Secretary and/or members of the Governing Board may comment or provide summaries of recent College-related activities]

2. Reports

- 2.1 Administration Reports
- Accreditation update – Bruce Moses 10 min.
  - Institutional Effectiveness – Nic Richmond 10 min.
- 2.2 Reports by Representatives to the Board 25 min.  
[The representatives to the Board will provide highlights of their group’s activities during the preceding month(s) and issues and suggestions to be considered for administration follow-up or inclusion on a future Board meeting agenda.]
- Student Report – Derrick Espadas
  - Staff Report– Michael Tulino
  - Adjunct Faculty Report – Carlo Buscemi
  - Faculty Report – David Morales
  - Administrator Report – Nina Corson
- [Board representative full reports](#)
- 2.3 Chancellor’s Report 10 min.  
[Chancellor Lambert may report on current events at or involving the College; Legislative and Budget Updates and recent activities such as: community meetings, presentations and conferences]
3. Information Items \* 10 min.  
[Information items are materials provided to the Board for reference only. A Board Member might ask a clarifying question, but no substantive discussion or action will be taken on the item at the meeting. Information item materials are included with the Board packet available at <https://www.pima.edu/meeting-notices/documents.html> or in some cases through a link included in the agenda.]
- 3.1 Financial Report – February 2017 Financial Statements
- 3.2 Employment Information  
[Appointments, acting assignments, retirements and separations]
- 3.3 Adjunct Faculty Appointments
- 3.4 Administrative Procedure Changes  
[AP 3.11.01: Family Educational Rights and Privacy Act (FERPA), Educational Records Compliance and Procedures — *New*]  
[AP 6.06.01: Intellectual Property Ownership — *New*]
- 3.5 Administrative Procedure Transition Update  
[RG-3001/A: Faculty Standards and Qualification — *Deletion*]  
[RG-3502/D: Record of Student Complaints — *Deletion*]  
[SPG 3104/AA: Catalog Information — *Deletion*]  
[SPG-3105/AA: Curriculum Alignment, Unification and Placement — *Deletion*]  
[SPG-3105/GA: Criteria for Placement of New Programs — *Deletion*]

- 3.6 Board Policy Substantive Changes – First Reading  
[BP 1.16: Institutional Effectiveness — *Revised*]  
[BP 3.31: Student Conduct and Ethics — *Revised* (comment period ends April 13)]
  - 3.7 Multiple Program Conversions from Concentrations to Stand-Alone Certificates
  - 3.8 Placement Test Fee
  - 3.9 Unclassified Pay Rates for Temporary Employment-Pay Rate Range Adjustment
  - 3.10 Unclassified Pay Rates for Temporary Employment-Student Peer Mentor
4. Action Items
- 4.1 Consent Agenda 5 min.
    - (1) Approval of Minutes of the following meetings:
      - A. Study Session of February 27, 2017
      - B. Special Meeting to conduct Executive Session on March 8, 2017
      - C. Regular Meeting of March 8, 2017
    - (2) Board Policy — Final Reading  
[BP 1:12: Chancellor Emeritus]  
[BP 6.06: Intellectual Property Ownership]
    - (3) Intergovernmental Agreement (IGA): Marana Unified School District No. 6  
[One-year agreement for Educational Services to provide parent education, after school enrichment, and summer enrichment programs that will include Pima for Kids and Teen Scene classes at designated Marana school facilities. PCC will invoice MUSD for each student registered and any group enrollments.]  
[MUSD No. 6 and PCC agreement](#)
    - (4) Intergovernmental Agreement: Arizona Small Business Development Center Network (AZSBDC) on behalf of Maricopa Community College District  
[To approve year two (2) of a three (3) year IGA to host the AZSBDC at PCC-Community Campus location. AZSBDC is responsible for contributing \$153,759 towards staffing costs. PCC will provide match funds of \$104,750 per year which has already been approved through the Strategic Initiative Process.]  
[AZSBDC agreement](#)
    - (5) Intergovernmental Agreement: Town of Marana  
[To approve the acceptance of a one-year IGA for educational services to allow Pima County Community College District Workforce and Continuing Education Department to establish a framework to exchange services and/or goods for a fee that will benefit the Town of Marana and PCC. PCC will charge tuition to each student registered for these programs. At the conclusion of each class, PCC will make a payment to the Town in the amount of twenty-five percent (25%) of

the published tuition fee that PCC received from the Town of Marana student through direct registration.]

[IGA: Town of Marana](#)

- (6) Contracts: Books, eBooks, and Audiovisual Materials  
[To approve contracts for the purchase for books, eBooks, audiovisual and related materials. The College's annual library operation budget is \$750,000]
- (7) Contract: Increase to FY17 CampusEAI Maintenance Renewal for College Portal and Mobile App  
[Approve an increase of \$17,000 to the existing contract with Campus EAI. Total costs for Fiscal Year 2017 will increase from \$133,000 to \$150,000.]
- (8) Contract: Integrated Design Lab Equipment for Advanced Manufacturing Programs  
[To approve the purchase of integrated design lab equipment to expand and enhance the design, prototyping and testing capabilities of the Advanced Manufacturing programs in the Applied Technology division of Pima Community College. Spending previously approved for Perkins funding to purchase equipment.]  
[Integrated Design Lab Equipment contract](#)
- (9) Multiple Program Inactivations
- (10) Correspondence Education Approval  
[To approve the modality of correspondence education.]

#### 4.1a Possible nomination for Chancellor Emeritus recognition\*

#### 4.2 Other Action Items

- (1) Academic Year 2017-2018 Student Tuition and Service Fees 20 min.  
[To approve a \$3.00 increase to In-State Resident and Non-Resident (including Online and Summer) tuition, as well as International Fee of \$75.00 per semester, for the 2017-2018 Academic Year.]
- (2) Capital Budget Plan for Fiscal Year 2018 20 min.  
[To approve the capital projects and estimated lifecycle for FY18. The budget includes \$7.9 million for capital projects in FY18.]
- (3) Ongoing consideration of proposals from Santa Cruz County Provisional Community College District (SCCPCCD) 25 min.  
[To authorize the Chancellor to continue to explore the viability of proposals from SCPCCD for a possible memorandum of understanding (MOU) with PCC that could eventually lead to an intergovernmental agreement (IGA) between SCPCCD and PCC for the provision of educational services by PCC in Santa Cruz County.]

## Adjournment

Regular Meeting  
May 10, 2017, 5:30 p.m.  
District Office  
Community Board Room  
4905 E. Broadway  
Tucson, AZ 85709-1010

- \* **Option to recess into legal advice executive session** — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.
- \* The Governing Board reserves the right to take action on any agenda item.
- \* **Additional Information** — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College's website at [www.pima.edu/board/packets](http://www.pima.edu/board/packets).
- \* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.

Meeting presentations will be posted within a reasonable time following the meeting.